

Pioneer High School

"Alternative Routes to Success"



2011-2012

Student Handbook

(Course Descriptions, Graduation Plan, School Policies)

You will use this handbook throughout your years at PHS or Carson Online. Please bring it to your graduation plan meetings and parent conferences.

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Pioneer High School

Our Commitment

The Alternative Education Team is dedicated and committed to providing the very best education to students in the Carson City School District.

TEAM MEMBERS

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JILL COUNCIL, DISTANCE ED. COORDINATOR
BRENDA DODGE, R.N., SCHOOL NURSE
LARRY HAWKINS, TUTOR
KAREN WAYNE, NUTRITION SERVICES



CCSD Mission or Vision Statement

The mission of the Carson City School District is to contribute to the development of successful young adults who will make healthy contributions to themselves, their families, the State of Nevada, and our great nation and world.

CCSD Goals

- Utilize T4S strategies and MAP data
- Utilize the Inclusion Model in Master Schedule
- Implement Professional Learning Communities in school wide decision making
- Make and exceed AYP in all subgroups.



PHS Vision Statement

The vision of Pioneer High School is to provide alternative routes to success for young adults.

PHS Mission Statement

The mission of Pioneer High School is 1) to provide an alternative route to success for young adults. 2) to align our curriculum with concepts, ideas, and skills required to improve the Nevada High School Proficiency Test results. 3) to align our curriculum to the Nevada State and Carson City School District standards and curriculum maps. 4) to provide a safe learning environment for all students. 5) to foster a school climate of effective classroom instruction, professional growth, and commitment to students' needs.

PHS Beliefs

It is the belief at Pioneer High School that all students can learn. The Professional Learning Community model will help involve the necessary parties in identifying goals and help build a sense of ownership. The master schedule will be modified to incorporate the Inclusion model which will provide a 100% inclusion for all students. Students will utilize work/volunteer experience, an eight credit per year schedule, WNC dual credits, and distance/adult education to make up credit deficiencies and increase the graduation rate.

PHS Highlights

- Average Daily Attendance was increased to 90.8% for 2010-2011
- PHS increased the number of graduates to 55 in 2011
- 21% of PHS students volunteered involvement in the Student Leadership Program & Project Discovery in 2011
- A \$81,000 ARA Grant was utilized with Project Discovery to help build positive social skills, problem solving techniques, and support team building opportunities for students and staff throughout the year (2011-2012)
- The Master Schedule was enhanced and additional elective opportunities were offered by staff which included speech/debate, orienteering, art, student leadership, law, On-Ramps, and world cultures
- Over 50 PHS students had their original poetry published in a National Poetry Contest (2008-2011)
- Student Leadership arranged ongoing volunteer projects for the community such as morale boosting packages for troops overseas and community blood drives
- An 18% increase in parent involvement occurred at Open House and during the school year
- Dual credit enrollment in Western Nevada College (WNC) was promoted
- Library resources were added and the Inclusion model allowed for 100% inclusion of all students into regular education curriculum
- An ELL teaching support system was added to encourage English Language Learners to succeed
- A focus on proven research based teaching strategies and usage of Teach for Success (T4S) data helped guide instruction
- Campus beautification projects included: classroom renovations, the creation of a student media career/lounge, addition of a cafeteria, and landscaping
- PHS Leadership students presented at School Board Meetings and were invited to accept a permanent seat at Board Meetings
- PHS was honored by the Department of Education as a Highlighted School for increased achievement in 2011. Faculty presented at the Educational Mega Conference in Las Vegas, regarding the highlights and achievements of PHS students

PIONEER HIGH SCHOOL CARSON CITY SCHOOL DISTRICT

ENROLLMENT CHECK LIST

Enrollment will not be official until *every* applicable item below is fully completed. There are *no exceptions* to this policy. All forms must be completely filled out and signed where indicated.

- ◆ The “Application Form”
- ◆ The “Registration Form”
- ◆ The “Field Trip Approval Form”
- ◆ The “Emergency Information Form”
- ◆ A copy of the withdrawal form from the current or last school attended signed by the parent or guardian if the student is under the age of 18.
- ◆ If the student is a special education student, and IEP meeting must be held at the current or last school attended and a student, parent, administrator, and counselor conference must also be held at PHS.
- ◆ If the student is coming from another school district, **a copy of the student’s transcripts, attendance and discipline records must be sent to PHS (fax #775-283-1390)** prior to meeting with the administrator. Proof of Carson City residency will also be required.
- ◆ If there is evidence or history of disciplinary issues with the student, the student may be denied admission. A conference may be required with the student, parent, administrator, and counselor to determine acceptance.
- ◆ If the student owes fees, fines, books, etc. at the current or last school attended, enrollment shall be delayed until paid or returned.
- ◆ A class schedule conference shall be required with the school counselor.

Mail: P.O. Box 603, Carson City, NV 89702 PH 775 283-1300 FAX 775 283-1390

GENERAL INFORMATION

The front part of this catalog will give you a great deal of general information about policies and procedures. Please read each page carefully and ask questions if there is anything you don't understand.

The remainder of the book contains descriptions of each course that could be offered at Pioneer High School. These courses are listed within specific departments of programs. Occasionally, courses that appear in this booklet might be cancelled due to inadequate enrollment. Please be sure to make note of such things as prerequisites and fees for the courses in which you are interested.

TITLE IX EQUAL ACCESS TO COURSES

Title IX guarantees equal access to courses and programs for both male and female students. Title IX further states that an institution may not provide any course or otherwise carry out any of its educational programs or activities separately on the basis of sex, or require or refuse participation therein by any of its students on such a basis, including health, physical education, industrial, business, vocational, technical, home economics, music, and adult education courses.

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

This Act (referred to as FERPA) gives parents or eligible students the right to: inspect and review the student's education records; seek amendment of the student's educational records that the parent or eligible student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights; consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the Act authorizes disclosure without consent; and file with the Department a complaint concerning alleged failures by the educational agency or institution to comply with the requirements of the Act (Send to: Family Policy Compliance Office, U.S. Department of Education, Washington, D.C. 20202-4605.)

SPECIAL EDUCATION (IDEA) AND SECTION 504

Students having a disability (or suspected if having a disability) may qualify for services/accommodations under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973. Please contact the office at Pioneer High School regarding those federal laws. **Note: Students must be certified in Special Education in order to be eligible for Special Education. Students who seek accommodations under Section 504 of the Rehabilitation Act will need medical documentation of disability before such accommodations are arranged.** Services given under IDEA are not available to students under Section 504.

ATTENDANCE CAN AFFECT ACADEMIC GRADE

Please make SURE you become familiar with the attendance policy in the Pioneer High School Handbook because absences can result in mandatory failure under certain circumstances.

GUIDANCE INFORMATION

Class changes will be made only if there is an obvious mistake or for a graduation requirement. Students will need to make an appointment with their principal or counselor during the first week of school before any needed changes are made. All changes may require a conference with the counselor, teacher, administrator and parents. Changes must be in the best educational interests of the student and the school.

If a student withdraws from a class after 2 weeks (10 school days) from the beginning of each semester, he/she will receive a WF on his/her transcripts if failing or a W if passing. Students in grades 9–11 must maintain a full 4 class schedule.

SCHEDULE CHANGES

Changes to course selections or to classes assigned during scheduling should be limited to the following reasons:

- The student has been placed into the wrong level of a subject.
- The student must drop an elective course in order to take one required for graduation or in order to re-take a required course, which was not successfully completed.
- The student has an incomplete schedule or an over-filled schedule.
- **NO OTHER SCHEDULE CHANGES WILL BE MADE!**

CLASS CHANGE POLICY

Class changes will be based on necessity and availability of courses. The first week of each semester will be set aside for any and all schedule changes. Class schedules will be handed out the first day of the semester. Parents and students should refer to the schedule change policy concerning any and all schedule changes.

REPEATING CLASSES FOR CREDIT

Courses may be repeated to improve basic skills only. A class may not be repeated unless a grade of D or below is earned in the class. No grades will be removed or changed on the transcript for a repeated class. The Pioneer High School Official Transcript will not be altered or modified in any way.

The repeated class will go towards elective credit.** For example, a required class taken and passed in 9th grade will earn one required credit. If the class is repeated and passed in the 10th grade, the credit earned will be an elective credit.

Due to the various modifications in curriculum, courses taken during Summer School, Correspondence, or Adult Education may not be taken for enrichment purposes, only for credit recovery. They are not considered repeat credits.

****Exception for the Math curriculum:** A math class may be repeated only once for a math credit. In order to repeat a math class and receive math credit, a student must have earned a (D) or below. To earn math credit for the repeated class a (C) or better must be earned, or the credit will be recorded as an elective credit. *Courses such as World History, U.S. History and Government cannot be taken twice.*

WITHDRAWAL POLICY

If a student withdraws from a class after three weeks (15 school days) from the beginning of each semester, and the student is failing, the student will receive a "W/F" on his/her transcript, and it will be calculated in the GPA. If passing, the student may receive a "W".

CREDITS

Most classes in the instructional program award one-half (0.5) credit for one semester's work. The school year is divided into four (4) semesters. Credit is awarded at the end of each semester to students who have been in attendance for the required length of time, completed work successfully, and taken the final examination. Students must be enrolled in a course within the first twenty days in a semester to receive credit in that course.

Students who do not complete the work required for a course or who do not take the final exam may receive an "incomplete". An incomplete (INC) must be made up within two weeks after the beginning the next semester or the incomplete becomes an "F" and no credit is awarded. It is the student's responsibility to make contact with the teacher to arrange to complete the necessary work.

REQUIREMENTS FOR GRADUATION WITH A STANDARD HIGH SCHOOL DIPLOMA

According to Administrative Regulation 5127.2 (Revised), in order for a student to complete high school successfully and be awarded a standard high school diploma from Pioneer High School, the student must accumulate a total of twenty-two and one-half (22.5) credits. Of these 22.5 credits 16 are required core classes and 6.5 are elective. In addition, each student must pass all sections of Nevada High School Proficiency Examination (NHSPE). The **REQUIRED COURSES** are as follows:

- English 4 credits
- Mathematics 3 credits
- Science 2 credits
- World History/Geography 1 credit
- U.S. History 1 credit
- American Government 1 credit
- Humanities/Occupational 1 credit
- PE or Approved Equivalent 2 credits
- Health .5 credit

- Comp. Literacy/Econ or approved equivalent .5 credit
- TOTAL:** **16 credits required courses**
- Electives 6.5 credits
- GRAND TOTAL** **22.5 credits to graduate***

*In addition to the minimum 22.5 credits earned, all students must have earned a passing score on the Nevada High School Proficiency Exams in Reading (251 or greater), Mathematics (304 or greater), Science (300 or greater), and Writing (7.0 or greater). **In order to take any of the Proficiency Exams students must meet the minimum grade level requirements (see below).** Since 1998 Pioneer High School has been accredited through Northwest Association of Schools and Colleges.

PROMOTION REQUIREMENTS

Students entering high school after completion of the eighth grade are assigned to the ninth grade. In order to advance grades the following requirements need to be met:

- Grade 9 to Grade 10 Minimum of 5 credits
- Grade 10 to Grade 11 Minimum of 11 credits
- Grade 11 to Grade 12 Minimum of 17 credits

GRADUATION REQUIREMENTS

9 TH Grade	10 th Grade	11 th Grade	12 th Grade
English I (2 semesters)	English II (2 semesters)	English III (2 semesters)	English IV (2 semesters)
Math (2 semesters)	Math (2 semesters)	Math (2 semesters)	American Government (2 semesters)
Discovery Science (2 semesters)	Science (2 semesters)	U. S. History (2 semesters)	
PE (2 semesters)	PE (2 semesters)		
Health / Computer Lit. (1 semester of each)	World History/Geography (2 semesters)		
Econ/Fin			

NOTE: Students are required to take one credit (2 semesters) of a Humanities/Occupational course during their four year program.

STUDENT'S INDIVIDUAL FOUR-YEAR PLAN

Use this chart to plan your classes. Make an appointment with the office to review your plan.

9 th	10 th	11 th	12 th

A credit is equal to two semesters of a course.

In addition to the credit requirements, the State Department of Education for Nevada requires each student to pass all the components of the state proficiency tests. The Proficiency tests include: (Writing, Reading, Math, and Science)

GRADUATION COMMENCEMENT PARTICIPATION REQUIREMENTS

In order to participate in the Pioneer High School Graduation Ceremony each student must meet the following requirements:

1. Successful completion of 22 1/2 credits
2. All required classes successfully completed
3. No financial or disciplinary obligations
4. **Pass all components of the Nevada Proficiency test**
5. Appropriate student behavior must be maintained through out the commencement ceremony
6. All fines and fees must be paid, and books returned before caps and gowns will be issued

WESTERN NEVADA COLLEGE **(CTE, TECH PREP, and DUAL CREDIT OPTIONS)**

TECH PREP or CTE Classes offered at WNC

This allows students to earn college credit for occupational course work completed in high school. Applicable courses are taught by a high school instructor who targets competencies established by both high school and college faculty. These courses carry over into Western Nevada College certificate and degree programs, giving students a head start on higher education programs that relate to their chosen career pathways.

(Students will receive high school credit, college credit, and a certification in the field.)

- Machine Tool (Paul Eastwood, WNC Instructor)
- Construction
- Welding
- Auto Mechanics

ADMISSIONS

Students in grades 11 and 12 are eligible to participate in the following programs once they have obtained a signed “High School Authorization to Enroll Form” (available in the Office). The authorization requires the signature of the principal or designated official. The student must then register at WNC (a one-time only fee), and submit payment for each option as outlined below.

ADMISSION PROCEDURE

- 1- Must be 11th or 12th grade and have transportation for a 4th period class at WNC
- 2- Student must express interest to the PHS office and obtain the (High School Authorization to Enroll Form) this must be signed an administrator.
- 3- Enroll at WNC and bring your signed form to the (Admissions Office Bld #)
- 4- You will meet with a counselor at WNC
- 5- Take admissions test at WNC
- 6- Based on the results of the admissions exam, you may be placed in the class requested
- 7- Bring a proof of enrollment at WNC to PHS office and your 4th period class will become the WNC class.

COST

Some classes at WNC cost different amounts, please refer to the WNC website or course catalog for current fees.

GRADE REQUIREMENTS

Students must earn a grade of “A” or “B” in an articulated Tech Prep course in order to receive WNC credit upon course completion. Below is a list of WNC Articulated Classes. For more information please set up an appointment to speak to the principal.

OTHER DUAL CREDIT OPTIONS

Dual credit allows students to earn both college and high school credit, simultaneously, while pursuing their fields of interest. Students may maximize their educational potential by accessing courses not available and financially feasible through Pioneer High School.

- Math, Science, English, Art, Humanities (Please refer to the WNC website and course offerings per semester)

Each individual school district recognizes select courses as dual credit. The student must register at WNC and submit tuition payment. When a student successfully completes a WNC course recognized as dual credit, he or she could apply the course credits toward both high school and college progression. A course must be 3 credits to be considered Dual Credit. One class at WNC which is 3 college credits = (.5 High School Credit or one Class at PHS).

Students are responsible for completing a Dual Credit Form (available in the office), and delivering official WNC Transcripts to the registrar so that the appropriate credit can be added to the high school transcript. It is also the students' responsibility to send a WNC transcript to the college or university of their choice.

“FAST TRACK” Option

Fast Track classes are distance education courses offered via Internet, interactive video, or as a tele-course. For current information on “Fast Track” classes, please visit the following link to WNC:

http://www.wnc.edu/student-services/outreach/planning_students.php

<http://www.wnc.edu/academics/catalog/>

CTE OPTIONS AT PHS 2012-2013

NEW FOR FALL OF 2012-2013

LAW

CTE AT PHS FOR DUAL CREDIT OPTIONS WITH WNC

- 1-Mr. Rhoads' Criminal Justice I @ PHS
- 2-Mr. Rhoads' Criminal Justice II @ PHS

CONSTRUCTION

CTE AT PHS FOR DUAL CREDIT OPTIONS WITH WNC

- 3-Mr. Johnson's Construction I @ PHS
- 4-Mr. Johnson's Construction II @ PHS

PENDING for 2012-2013

HEALTH OCCUPATIONS

CTE AT PHS FOR DUAL CREDIT OPTIONS WITH WNC

- 5-Mrs. Reed's Health Occupations 1 @ PHS
- 6-Mrs. Reed's Health Occupations 2 @ PHS
- 7-Mrs. Reed's Medical Terminology 1 @ PHS
- 8-Mrs. Reed's Medical Terminology 2 @ PHS

GRAPHIC ARTS

- 9-Jill Council's Carson Online Graphic Arts 1
- 10-Jill Council's Carson Online Graphic Arts 2

**UNIVERSITY OF NEVADA RENO
UNIVERSITY OF NEVADA LAS VEGAS**

**HIGH SCHOOL COURSE REQUIREMENTS FOR REGULAR ADMISSION TO THE
UNIVERSITY OF NEVADA SYSTEM (UNR AND UNLV)**

CREDITS	AREA	REQUIREMENTS
4	ENGLISH	Emphasis on composition, Rhetoric, English, and American/World Literature
3	Math	Algebra, Geometry, Trigonometry, or Advanced Mathematics
3	Social Studies	World History/Geography, U.S. History, and Government/Economics/Law
3	Natural Science	Biology, Chemistry, and Physics (with at least two years in a lab science)

GRADE POINT AVERAGE REQUIREMENT

Students must have a 2.75 weighted GPA in the core subjects (English, Math, Science, Social Studies) required for admission. For fall 2008, the GPA is 3.0 (weighted).

EARLY ADMISSIONS

Students with good SAT/ACT scores and high school grades will be given consideration for early admission. All students accepted for admission to the University does not mean admission to the program of your choice.

SCHOLARSHIPS

- All University of Nevada, Reno Scholarship Applications are due to the University February 1. Students must be admitted to the University to qualify for scholarships.
- The Charles D. Keller Memorial Scholarship is awarded to a student once per year
- The Pintar Scholarships totaling 10,000 dollars will be awarded starting in 2010 to all students in 500.00 dispersals who go on to higher education programs

EXTRA AND CO-CURRICULAR ACTIVITIES

Studies have shown that students who are involved in extra and co-curricular activities enjoy school more and they do better academically. Pioneer High School has a variety of activities in which they can participate.

- Student Leadership
- Diplomacy Club
- Project Discovery

- Multicultural Club
- Mentoring Group

CAREER AND EDUCATIONAL OPTIONS

In Nevada we utilize the Nevada Career Information System (NCIS) Web site to help students explore career and educational opportunities.

Using the user name: nvcis and password: nevada, students can sign in to the Web site: www.nvcis.intocareers.org

Once on the site, they can create a personal portfolio. As they engage in the various options such as interest inventories, personality tests, skill inventories, and college sorts, they can save the results to their portfolio. At any time they can go back and review results, engage in different searches or get information on any other career. This is a great feature for students who need some ideas to get started, or who have some specific ideas regarding what they want from further education. Students can search schools according to size, geographic location, majors, study abroad programs, or athletic programs. The program will create a list of schools that fit the student's criteria and provide links to each school.

Pioneer High School also offers work experience credit, service opportunities through extra curricular groups, and career exploration classes so that students can get some firsthand experience and see whether or not they are really interested in specific careers.

TRAINING OPTIONS

Approximately 80% of all careers require education and/or training beyond a general high school education. Some careers require four years of college. Others require one or two years of education or training at a career school. A student's career choice will determine which educational option is most appropriate.

While there are many factors that determine the kinds of opportunities a student will have in life, the most significant determining factor is education. Make sure that your child understands the importance of getting a good education, and strongly encourage your child to continue his/her education after high school.

High school students should carefully consider and explore the following six training options:

- High School Career and Technology Program
- Four-Year Colleges
- Community Colleges
- Career and Trade Schools
- The Military
- Apprenticeships

HIGH SCHOOL CAREER AND TECHNOLOGY PROGRAMS

Pioneer High School together with WNC offers machine tool technology, auto body, automotive technology, welding, construction technology, Introduction to Engineering Design, Hands on Computer Technology. These programs are available to Juniors and Seniors only.

FOUR YEAR COLLEGES

Four year colleges vary greatly in their size, costs, admission policies, and in the majors they offer. In order to be ready for college-level work, students need to follow a college prep program in high school. Students who want to go to a four year college also need to register for the PSAT, SAT, ACT or whatever their chosen college requires.

COMMUNITY COLLEGES

Community Colleges provide affordable, career-oriented programs that enable students to begin their careers after two years of college or less. Business, law enforcement, real estate, and engineering technology are just a few of the careers that students can prepare for going to a community college.

CAREER AND TRADE SCHOOLS

Career and trade schools offer short-term training programs in a wide variety of career fields, such as cosmetology, dental hygiene, welding. While some programs last only a few weeks, others take up to two years to complete. Career and trade schools can be expensive, and not all of them are reputable. **Note: Make sure the school you're considering is accredited.**

THE MILITARY

The military trains young men and women so that they can protect the interests of our country. The military offers qualified high school graduates a variety of opportunities and free job training. The military also provides discipline and structure, as well as opportunities for career advancement and travel. In addition to the Army, Navy, Air Force, and Marines, there are opportunities in the Reserves and the National Guard. Form more information, go to www.military.com. All branches of the military require students who are interested in a career in the military to take the ASVAB Test. **Note:** The military generally does not accept a GED.

APPRENTICESHIPS

Students who prefer a hands-on approach to learning may want to consider applying for an apprenticeship program. Apprentices learn a skilled trade, e.g., carpentry, plumbing, roofing, fire fighting through a combination of classroom instruction and on the job training. Apprenticeship programs usually last 1-6 years. Because most apprenticeship programs have a limited number of openings, they can be difficult to get into.

COLLEGE INFORMATION

School counselors and the principal are available to assist you with college entrance, but it is the responsibility of the family to be aware of application deadlines, admission requirements, and other college entrance related information. Individual school web sites are the best resource for finding this information. Be

aware that colleges can change requirements from year to year. The information you find during your child's sophomore year may change drastically by the time he/she is prepared to apply for college during his/her senior year.

**Questions should be directed to the Office of Admissions:
784-4700 (UNR) or 1-800-334-UNLV (UNLV)**

RECOMMENDED COURSES FOR MOST COLLEGES

Four year colleges and universities generally recommend students take the following college preparatory courses in high school:

- 4 credits English
- 4 credits Math completing a minimum of Algebra II
- 3 credits Science (2 lab sciences)
- 2-3 years of the same Foreign Language
- 3 years Social Studies
- 1 year Fine or Performing Arts

College bound students should complete all of the above recommended courses. Even if a student successfully completes these courses, there is a chance they will still need to take remedial courses once they are in college. Again, you will need to check with individual schools to see placement standards. Competitive schools and programs consider the above to be "minimum requirements". They recommend that students challenge themselves by taking advanced, honors, and AP courses whenever possible. As a general rule, college bound students should take as many college prep math, science, English, social studies, and foreign language courses as possible.

Colleges use some, if not all, of the information listed below when determining whether or not to accept an applicant. Individual colleges, however, differ in how they evaluate information. One college, for example, may place a great deal of importance on test scores. Another college may focus more on other factors such as the following:

- Grade point average (GPA)
- Recommendations
- Class Rank
- Activities/Awards
- Strength of subject/courses
- Personal Essays
- ACT/SAT scores
- Interview
- Student Leadership
- Involvement in extra-curricular/community activities

Note: College recruiters and employers may check your (student blogs) such as MySpace.com and Facebook.com to research more about potential applicants. Be careful what you advertise about yourself on these public domains.

SCHOLARSHIPS

PHS offers 3 exclusive scholarships in addition to the Millennium:

- 1- Charles Keller Memorial Scholarship**
- 2- Pintar Scholarship**
- 3- Soroptimist Scholarship**

MILLENNIUM SCHOLARSHIP INFORMATION (See the Counselor for Updates for 2011-20112)

Students who graduate from a Nevada High School with a 3.25 cumulative grade point average, and plan to attend a Nevada state or community college, are eligible to receive the Millennium Scholarship. Students are also required to complete the following requirements:

- English – 4 credits
- Math (including Algebra II) – 4 credits
- Natural Science – 3 credits
- Social Science and History – 3 credits

*Please see the “Governor Guinn Millennium Scholarship” Fact Sheet for current updates.

INFORMATION FOR PARENTS:

HELPING YOUR CHILD SUCCEED

- Insist that your child be on time to school every day
- Show an interest in what your child is learning
- Talk about the importance of getting a good education
- Expect your child to follow the school rules
- Attend all open houses and back to school nights
- Help your child relate what she/he is learning to her/his future

Before talking with your child's teachers or counselor, make a list of information that you want to share, along with any questions or concerns that you may have. Also, talk to your child to see if there is anything that she/he would like you to discuss.

RANDOM, IMPORTANT FRESHMAN FACTS

1. Two years of P.E. are required for high school graduation.
2. All freshmen should enroll in a P.E. course.
3. Freshman who may apply to an out-of-state college/university should take at least two years of a foreign language and a fine arts course before high school graduation.
4. Ninth grade students may place into an Honors English, Advanced Math, or Spanish II class by passing placement tests at the middle school.
5. Discovery science will no longer be offered in summer school. Students must pass a challenge test in order to place into a Biology class.
6. Elective classes are based on availability.
7. Students may not change schedules after the school year has started (unless there is an obvious error), so it is important to choose course selections (and alternative selections) carefully.

DIPLOMA TYPES AND POTENTIAL POST HIGH SCHOOL OPTIONS

Pioneer High School's curriculum is designed to prepare all students with the skills they need to be successful after graduation from high school. Research shows that whether students leave high school and enter the work place, the military, or a college or university, the skills they need are the same.

Every high school student is encouraged to challenge him or herself by taking the most rigorous and intellectually challenging course of study available. Even though every high school graduate will not continue his or her formal education past high school, every student can and should be prepared to do so.

Beginning with the class of 2012, all freshmen will be required to complete a four year plan, which will have to be signed by a parent or guardian. The four year plan will be reviewed yearly. You will find your Degree Plan Page in the back of this

Student Manual. It is a blank four year plan, followed by examples of four year plans for each diploma.

PHS COURSE CATALOG (CLASS OPTIONS AND CURRICULAR DESCRIPTIONS)

THE CORE CURRICULUM

All undergraduate students at the University are required to complete a general education core curriculum of 33-36 credits in following areas of study: English, Mathematics, Natural and Social Sciences, Fine Arts, Western Traditions, Capstone Courses, and Diversity.

Students are responsible for keeping track of their progress throughout the core curriculum; thus, students should meet with their academic advisor each semester before registering for classes. All core curriculum requirements must be taken for a letter grade.

HOW TO READ THE COURSE DESCRIPTION

In addition to the name of each course, all courses have designations that will help you determine other needed information. Listed below are the different designations and a brief explanation.

- **2 Semesters** The class must be taken for 2 semesters in order to get a full credit
- **Semester** The class can be taken for semester
- **2 Semesters/Required** 2 semesters needed to fulfill credit
- **Semester/Required** Semester needed to fulfill credit
- **9- 10 -11 -12** The class is open to 9th – 12th grades
- **10 – 11- 12** The class is open to 10th – 12th grades
- **11-12** The class is open to 11th – 12th grades
- **12** The class is open to 12th grade only
- **9** The class is open to 9th grade only

Some courses require prerequisites which are listed in the course descriptions. A prerequisite is a course or courses which must be successfully completed before a student may take the listed course requiring that prerequisite.

COURSES MAY NOT BE TAKEN FOR CREDIT MORE THAN ONCE (EXCLUDING P.E. AND MUSIC). See Repeating Classes Policy

LAB FEES:

ALL COURSES THAT REQUIRE FEES ARE HIGHLIGHTED IN THEIR COURSE DESCRIPTION. LAB FEES PAY FOR MATERIALS USED IN SOME CLASSES. FEES ARE NOT USED FOR SCHOOL BASED TRIPS. ALL LAB FEES MUST BE PAID AT THE BEGINNING OF EACH SEMESTER.

ENGLISH

English course required of all freshmen:

ENGLISH I

1 sem = ½ credit

9

English I is an introductory course designed to build study skills, organization skills, and communication skills through the reading of various genres of literature. In addition to focusing on reading skills and vocabulary development, equal emphasis will be given to developing writing skills. Students will concentrate on writing effective sentences, move to developing paragraphs, and finally work on writing multi-paragraph essays.

ENGLISH II

1 sem = ½ credit

10

English II is a course that further develops the skills taught in English I in connection with literature and writing. Students will receive instruction in reading skills, writing, literature, vocabulary, speaking, listening and acquiring information. A major focus in the course will be writing essays. Students will also do a major research project.

***AMERICAN LITERATURE AND COMPOSITION**

1 sem = ½ credit

12

Through critical analysis, students will trace the development of American literature, its themes and movements, from inception to present times by reading and interpreting novels, short stories, poetry, drama, and nonfiction essays. From these works, college level vocabulary will be studied. In addition, through a variety of writing assignments, students will concentrate on literary analysis and review elements of composition, usage, and mechanics. Students will complete a Senior Project as a part of this class. Prerequisite: An average of B or higher in all English courses taken for students enrolling in the course or approval of department chair.

CREATIVE WRITING

1 sem = ½ credit

11 12*

This course is a study of different modes of writing. Students will read and write various forms of poetry, short stories, plays, and personal narrative essays. A research paper using MLA guidelines will be required. Literary elements will be discussed and analyzed in depth, both in selected readings and student works. Conventions of grammar will be covered. Students will also be required to read novels independently.

ENGLISH III

1 sem = ½ credit

11

Students in this course will study many elements of writing and experience various works of literature and nonfiction. Students will also continue their study and review of grammar and other English topics. They will be exposed to many topics they can use in their careers and further educational pursuits including oral communication, various writing genres, and specific skills needed to succeed.

ENGLISH IV

1 sem = ½ credit

12

The first semester of English IV will focus on building skills for the Senior Project. Skills emphasized will be sentence structure, paragraph structure, essay writing, letter writing, punctuation, researching, and public speaking. Second semester will focus on the Senior Project in which students write a research paper, create a project and present it to a panel of teachers, community members, and parents. Additionally, English IV students will read various novels, including outside reading requirements.

SCIENCE FICTION/ FANTASY LITERATURE

Semester/Full Year

12

In the first semester of this course, students read science fiction and fantasy novels and short stories tracing the evolution of each genre and emphasizing themes that help people to anticipate, accept and prepare for the future and themes that look at the hero and the quest. In the second semester students will study the evolution of both the supernatural/horror and mystery story. In both, students will examine social issues and human conditions. Throughout the year students will write essays and short stories and participate in cooperative learning projects. Students will complete a Senior Project as part of this curriculum.

Other Language Arts Courses: (The courses listed below do not fulfill English credit requirements but they may be taken for elective credit.)

JOURNALISM, BEGINNING

(Newspaper)

Full Year

9 10 11 12

This course provides an introduction to the various skills of professional journalism using the production of the school newspaper as its teaching tool. Students will begin to learn various aspects of the newspaper, including news writing, feature writing, editing, newspaper layout, interviewing, advertising skills and a study of media within the context of the newspaper production. This class does require self-motivation and ability to meet deadlines, and can include work outside the framework of the class schedule. This course will fulfill the humanities graduation requirement. **Prerequisites: Typing, computer skills, writing skills and a reasonable command of English. Additional photography and graphic design skills are helpful.**

JOURNALISM, ADVANCED

(Newspaper)

Full Year

10 11 12

This course is a continuation of Beginning Journalism, with the responsibility to produce the school newspaper. Students continue to learn the various aspects of the newspaper, working on reporting beats, photography assignments and layout responsibilities. The class requires work outside the framework of the class schedule, including time to produce and distribute the paper, to work on interviews and assigned stories, to take pictures for the newspaper and to solicit advertisements. The emphasis of the class is on journalism as a career. The class does require personal motivation and grading is directly related to completion and effort in newspaper production. **Prerequisites: Beginning journalism, typing, computer skills, writing skills, and a reasonable command of English. Additional photography and graphic design skills are helpful.**

YEARBOOK/MEDIA I-II

(Yearbook)

Two Semesters (1 credit)

Open to grades 9, 10, 11, 12

This Course introduces the student to publishing through the production of the Pioneer High School Yearbook. Students have to commit to two full semesters. Students must be self-motivated, bringing with them the ability to learn Computer based publication design, layout, photography, feature writing, editing, interviewing and sales. The class requires work outside of the framework of class time for photography and sales. The students must be able to work with a group doing training, planning sessions, problem solving, and design. **Prerequisites: computer skills, writing skills, typing and a reasonable command of English. This class**

requires a fall interview and acceptance by the adviser for students interested in the class. Incoming freshmen are exempt from the interview.

BEGINNING SPEECH AND DEBATE

Full Year

9 10 11 12

Emphasis will be to improve critical thinking and public speaking skills. Students will learn and present a variety of types of speeches, including impromptu, informative, and persuasive speeches as well as dramatic interpretations. They will also learn and engage in a variety of forms of debate. Students will develop skills and gain competence in the following areas: research, speech structure and organization, speaking and presenting techniques, debate techniques and procedures, logic, critical thinking, argumentation, and analysis of current events. Both speech and debate preparation also benefit students' organization and writing skills as well. Students will be required to participate in at least one speech/debate tournament or other outside speaking experience each semester as well as numerous in-class speaking and debate assignments. **This course will fulfill the humanities graduation requirement.**

ADVANCED SPEECH AND DEBATE

Full Year

10 11 12

Emphasis will be to develop students' research public speaking, and debate skills to a higher level as well as to prepare students for speech and debate tournaments. Advanced students will participate in all assignments given to beginning students, including acting as coaches for beginning students; in addition they will have separate and more challenging speech and debate assignments requiring independent effort. Advanced students will be held to a higher standard than beginning students and will be required to participate in at least 2 tournaments or outside engagements per semester. **This course will fulfill the humanities graduation requirement. Prerequisite: BEGINNING SPEECH AND DEBATE**

MATH

HSPE Math classes can be electives or math credits, HSPE = .5 credit per semester

All other math courses are .25 credit per semester

All math students will need to furnish the following materials: Notebook (3-ring binder-type), straight edge, graph paper, lined paper, pencil, and scientific calculator. Geometry students will also need a compass and protractor. Certain classes require a graphing calculator.

SPECIAL NOTE: Whenever schedule flexibility allows, a section will be scheduled for students who fail the first semester of a class in order to engage the students in a remediation and credit recovery opportunity as soon as possible. Therefore, students who fail the first semester may have a schedule change made to accommodate a repeat of the fall semester during the spring semester.

Teacher recommendation is suggested for correct math placement.

All students should expect daily homework and the need to invest time outside the classroom to be mathematically successful. Students will be expected to develop the ability to reason mathematically and apply learned concepts to new problem-solving situations.

ALGEBRA I A-D

Full Year (.25 credit per semester)

9 10

An introductory course in algebra emphasizing the nature and use of variables. This course guides the student in discovering mathematical principles and furnishes the student with a variety of math exercise material to strengthen these concepts.

GEOMETRY IA & IB

Full Year (.25 credit per semester)

9 10 11 12

This course emphasizes geometric concepts and is designed to develop logical thinking and understanding of mathematical proofs. The student's knowledge of algebra will be reinforced. Prerequisite: Algebra I.

HSPE MATH– SENIOR PROFICIENCY MATH

1 Semester = .5 credit

11 - 12

This class serves as a remediation course for students who have failed the mathematics portion of the Nevada State Proficiency Exam. Enrollment is by recommendation of Department Chair.

ALG II A-D Full Year

PROBABILITY AND STATISTICS Full Year (.25 credit per semester)

TRIGONOMETRY- CARSON ONLINE Full Year (.25 credit per semester)

PRE CALCULUS-CARSON ONLINE Full Year (.25 credit per semester)

CALCULUS- CARSON ONLINE Full Year (.25 credit per semester)

SCIENCE

PHYSICAL SCIENCE A-B (Add Info)

LIFE SCIENCE A-B

9 & 10 This two semester course will explore a variety of topics ranging from the study of living things to environmental problems including cells, classification, heredity, evolution, and ecosystems. Through individualized and group instruction, emphasis will be placed on observation skills, student investigation, experiment interpretation, critical thinking and writing, and solving biologically related issues and topics.

HSPE SCIENCE

This class serves as a remediation course for students who have failed the science portion of the Nevada State Proficiency Exam. Enrollment is by recommendation of Department Chair.

DISCOVERY SCIENCE

Full Year

9

This course is designed to expose freshman to the general concepts of physical, earth, and environmental sciences. Studies will include the basic principles of physics, chemistry, astronomy, the earth forming and destructive processes, and environmental factors. Instruction is through lecture, lab, and demonstration methods.

ASTRONOMY

Semester

11 12 This course is designed for the student with an interest in astronomy. Students will study the main topics in astronomy such as the solar system, stars, constellations, and galaxies. There will be various types of labs and projects using analysis, observations, computer technology, and calculators as well as supplementary audiovisual materials. A good understanding of math concepts is strongly recommended. Lab Fee: \$5 per semester.

BIOLOGY IA & IB

Biology I & II

Full Year

10 11 12

Biology I is a laboratory science course that investigates the relationship between structure and function from molecules to organisms and systems, the interdependence and interactions of biotic and abiotic components of the environment, and mechanisms that maintain continuity and lead to changes in populations over time. Students explore biological concepts through an inquiry approach.

Biology II is a laboratory science course in which students engage in an in-depth study of the principles of biology. This course emphasizes internal and external anatomical structures and their functions, the environmental interaction of organisms, processes of living things, mechanisms that maintain homeostasis, biodiversity, and changes in life forms over time.

General biology is a laboratory-oriented course consisting of the study of the basis of life and the structure and function of cells as they relate to plants, animals and micro-organisms. Studies will include genetics and the study of the groups of animals beginning with the simplest and progressing to the most complex.

BOTANY/ZOOLOGY-

Semester/Full Year

11 12

Botany/Zoology is a laboratory-oriented course designed to acquaint the student with the biological studies of anatomy, physiology, taxonomy, ecology, genetics, and inter-relationship of plant and animal life. One major project is required each semester. Prerequisite: Biology.

CHEMISTRY- CARSON ONLINE

Full Year

11 12

Chemistry is a laboratory-oriented course emphasizing the use of mathematics and chemical equations. This course investigates the areas of chemical families, chemical reactions, gas laws, equilibrium, solubility, organic chemistry and qualitative analysis. Prerequisites: Algebra I and Geometry. Lab Fee: \$10 per year.

GEOLOGY

Semester

11 12

This course is designed for the student who is interested in exploring and learning about Geology (the study of the earth). The range of topics in this course covers everything from rock and mineral identification, and formation to plate tectonics, earthquakes, volcanoes, glaciers, surface, and ground water, structural geology, mass wasting, and map skills. The course will involve lab work, lecture, supplementary readings, and a research project.

ANATOMY & PHYSIOLOGY

Full Year

11 12

This course is designed to introduce the student to the structure and function of the various systems of the body. The student will learn in depth the various parts of each system, what makes them function, and how these systems relate to each other. Study of this course will be through lecture and lab methods. *This course will examine vertebrate anatomy from behavioral, physiological, and evolutionary perspectives. The course will focus on origin, evolution, and development of vertebrates with special emphasis on the human body. The course will concentrate on the body at a microscopic level and then move on to the individual systems including the skeletal, muscular, nervous, endocrine, reproductive, digestive, respiratory, and urinary system. Along with these topics, students will explore current scientific issues by reading and evaluating original literature so that they have direct access to new developments in the field of evolution and anatomy/ physiology. A substantial amount of laboratory experience will be involved including an extensive pig dissection with a lab practical assessment. Recommendation: Satisfactory completion of Biology I & II*

OCEANOGRAPHY

Semester

11 12

This course concentrates on the investigation of the world of the sea. Included in the course are studies of marine biology, geology, chemistry, physics of the ocean, marine ecology, and the future of the sea. *Recommendation: Satisfactory completion of Biology I & II*

PHYSICS-CARSON ONLINE

Full Year

11 12

This course covers a series of laboratory explorations into the action that takes place in our everyday lives. Some of the main concepts to be covered are simple machines, velocity, motion, optics, electricity, magnetism, waves, gravity, and energy. Students are required to complete two third quarter projects which involve many of the concepts covered in class. Prerequisites: Algebra I, Geometry. Lab Fee: \$10 per year.

Physical Education (PE) INFORMATION:

The State Department of Education requires two years of Physical Education for all students.

PHYSICAL EDUCATION GUIDELINES:

*A maximum of two (2) high school credits may be earned in PE

*A student may fulfill a MAXIMUM OF TWO CREDITS in Physical Education if the student participates in interscholastic athletics if:

- a. The activity is sponsored by Pioneer High School;
- b. The pupil actively participates in the activity for at least 180 hours to earn one credit, at least 90 hours to earn 1/2 credit; and
- c. The coach or sponsor must keep track of the necessary hours and turn the verification in to the Secretary at the end of the semester the activity is completed.
- d. A grade of Pass will be given and **will not** affect the GPA.

PE (Also available through Carson Online)

INDEPENDENT STUDY P. E. (ISPE)

Semester

9 10 11 12

The activity must be an organized program that is supervised by a coach, advisor, instructor or teacher. **This person cannot be a parent** unless they are actually the coach, teacher or advisor of the activity. Examples of possible activities are: participation on an organized sports team, working out at a gym, using the community center to swim/work out, being an assistant coach of a sporting team, refereeing sports games, enrolling at WNC exercise class (aerobics, karate, yoga, etc.) 90 hours of logged hours will equal $\frac{1}{2}$ credit. Grades will be reported on the transcript as a "Pass" and will not affect the student's GPA. If a student does not complete all requirements an "NG" (no grade) will be posted. All hours must be turned in by the **3rd Monday in May** in order to receive credit for the current school year. If you plan to earn summer ISPE hours, you must turn in your application and have it approved by the principal prior to the end of the current school year.

PE (Weight Lifting and Personal Fitness)

1 sem (1/2 credit) 9-12

This coeducational Physical Education class will focus on various aspects of physical fitness with emphasis on students achieving and maintaining a health-enhancing level of individual fitness for an active lifestyle. This class focuses on students developing their own fitness routine.

PE (Girls/Yoga)

1 sem (1/2 credit) 9-12

PE (Rock Sport Rock Climbing)

90 hours = $\frac{1}{2}$ credit

ORIENTEERING I-II

One semester (1/2 credit)

Grades 9-12

This course teaches the students the basics of outdoor navigation with maps, compass and GPS; it also introduces the concepts of outdoor survival and outdoor recreation and Geocaching. Students get basic physical conditioning, learn to read topographic maps, how to use a compass, how to use a hand held outdoor GPS, the 4 basic elements of survival, possible outdoor recreation activities and the sport of Geocaching.

Parenting/Teen Mother Program

SOCIAL STUDIES

WORLD HISTORY/ GEOGRAPHY

2 Semesters/Required

10

This course is designed to provide an in-depth survey of the intercontinental world-wide relationships of issues, events, people, ethnic groups, places, natural resources and government formations which have affected the development of the world's nations and cultures. This year long survey course reviews ancient history, world religions, and geographical concepts, along with the development of eastern and western cultures. This course links concepts of previous world history classes, presents information from the Middle Ages and Modern History, links the founding principles of democracy, and presents the impact of current world events on the global community. With this presentation of historical context, students will develop a sense of how history has affected our society. The curriculum covered in World History/Geography is in compliance with the Nevada State Standards and the Carson City School District Curriculum Map.

U.S. HISTORY IA and IB

2 Semesters/Required

11

The United States History course is designed to provide a survey of the historical relationship or issues, events, people, ethnic groups, places, inventions, natural resources, and government to the development of our nation. This year long course reviews the chronology of historical events and their relationships beginning with a review of the formation of the United States, the philosophy of the Revolutionary Period, and the settlement of the West, leading into the study of the Civil War and Reconstruction Era. The course continues through the 1800's, 1900's, and 2000's focusing on people, places, and events who influence or influenced the development of the United States. The curriculum covered in U.S. History is in compliance with the Nevada State Standards and the Carson City School District Curriculum Map.

U.S. GOVERNMENT IA and IB

2 Semesters/Required

12

The primary aim of this course is to prepare students to take their places as active full-fledged and responsible citizens who recognize the various levels of government process, authority and the value of liberties provided by the constitution. The course

provides a structured inquiry into the functions and processes of the executive, judicial and legislative branches of the federal, state and local governments. In addition, it seeks to aid the students to internalize the historical and current political, social, legal and economic influences which affect their lives. These principles should awaken the need to understand the rights, duties and responsibilities of our people. The curriculum covered in U.S. History is in compliance with the Nevada State Standards and the Carson City School District Curriculum Map.

ELECTIVES

CONNECTIONS/LIFE SKILLS

One semester (1/2 Credit)

Grade 9-12

This course connects the students to their academic career, their future vocation or career and academic learning to practical projects. First they get their Graduation plan and come up with strategies to successfully finish school. Next they explore possible careers and plan out a path to getting into their chosen field. While they are doing these they create projects that allow them to use the knowledge they have been learning in math, science and English in a practical hands on format.

ECONOMICS/FINANCIAL LITERACY

(Econ) Required

One semester (½ credit)

Open to grades 9, 10, 11, 12

This course introduces and allows students to practice the concepts of financial theory and responsibility necessary for responsible citizenship. The Economics element teaches the basics of how and why decisions are made, supply and demand, prices, the business cycle, and monetary and fiscal policy. In the financial literacy element they learn how to and practice setting up their finances, budgets, bank accounts, understand credit, saving, investing, acquiring a dwelling, buying a car, applying for a job, consumer rights, and basic theory on how an economy works. This fulfills the required financial literacy requirement and follows recommended academic standards.

CONSTRUCTION 1 & DUAL CREDIT FOR WNC

One semester (½ credit)

Open to grades 9-12

This course introduces students to the basics of stick frame construction for small stand-alone buildings. The students learn and practice reading and drawing plans, building stick frame shed models and a stick frame home models. They are also familiarized with the basic hand tools, power tools and the order of construction.

The content conforms to the construction and technical education standards of the State of Nevada.

HEALTH

Semester/Required

9 and (10 11 12 who have not completed Health)

This course is required of all freshmen to meet the health graduation requirement. Health is designed to offer the student a realistic view of the health and safety aspects of their own daily activities. The curriculum is designed to address the State Standards. Instruction will include studying human growth and development, effects of drugs, alcohol and tobacco, disease control and prevention, community health, accident prevention, safety and first aid, nutritional health, consumer health. This course is taught in conjunction with Computer Literacy to fulfill the Health/Computer Literacy requirement.

ADV HEATH AND MEDICAL CAREERS

1 sem (1/2 credit) prerequisite is a passing grade in health

10-12

This is an advanced Health class with Health being a prerequisite. Medical Careers will be a focus in addition to the advanced health curriculum.

PSYCHOLOGY

Semester

11 12

Psychology helps people understand themselves, other people and the society they live in. For the individual, psychology provides insight into the forces that make each person unique with increased understanding of themselves; people can learn to live life to the fullest. By understanding others they improve interpersonal relations. Knowledge of their culture gives people a chance to work within the society to find a maximum degree of self-fulfillment. This course is interdisciplinary in nature, will encourage student participation and inquiry, will explore ideas and issues and will seek to develop the students' affective as well as intellectual skills. This course will fulfill the humanities graduation requirement.

SOCIOLOGY

Semester

10 11 12

This social science course gives attention to the study of the development of

humans and their life in groups. The course analyzes human behavior in small groups, the rules and values of people, communication, and cultural interactions. From there the course will survey social institutions, social problems and social interaction. This course is interdisciplinary in nature, will encourage student participation and inquiry, will explore ideas and issues and will seek to develop the students' affective as well as intellectual skills. This course will fulfill the humanities graduation requirement.

SOCIAL PSYCHOLOGY

CURRENT EVENTS

Semester
9 10 11 12

WORLD CULTURES/STUDIES

Semester
9 10 11 12

LOGIC AND ETHICS

Semester
10 11 12

Logic is the introduction to common sense. Deductive reasoning and inductive reasoning will be presented in this course. This course is designed to help students think philosophically, and to more fully understand that which they already know.

Ethics will help students understand the difference between their wants and needs, how to pursue happiness, and the importance of finding the right plan for a good life.

CRIMINAL LAW 1

Semester
10 11 12

Students will be introduced to the Constitutional guarantees pertaining to criminal procedure. Emphasis will be placed on the personal rights found in the fourth, fifth, sixth, and eighth amendment rights guaranteed by the United States Constitution, and their interpretation by United States Supreme Court opinions. Students will learn to "brief" actual US Supreme Court opinions.

CRIMINAL LAW 2

2 Semesters
10 11 12

Students will learn how to research and prepare an Appellate Brief. The briefs prepared by students will be submitted to a selected panel of judges.

Students will also prepare oral arguments and present these oral arguments to the panel of judges.

LEADERSHIP

Full Year

9 10 11 12

Leadership class plans and administers all student activities at Pioneer High School for the school year. Activities include, appreciation dinner, School Board representative meetings, assemblies, concession stands, student leadership/council meetings and other miscellaneous activities. **Class is open to all students with teacher approval.**

TEACHER'S AIDE

Semester

This course focuses on working in the classroom assisting teachers with various projects. To qualify to work as a student aide a student must have written teacher approval. A grade of Pass/Fail will be given and will **not** affect the GPA.

OFFICE AIDE

Semester/Full Year

12

This course focuses on working in the school's office. The students assist the school staff in performing various office duties. To qualify to work as a student aide, a student must have approval from the Principal. A grade of Pass/Fail will be given and will **not** affect the GPA.

PROJECT DISCOVERY (Rock Creek)

90 hours = ½ credit

PROJECT DISCOVERY (Activities)

90 hours = ½ credit

WORK EXPERIENCE PROGRAM

WORK EXPERIENCE PROGRAM (COE)

The Work Experience Program offers students a chance to extend what they learn in the classroom into a workplace setting. At the same time it provides an educational experience which will help the student understand the transitional process between school and work. Students must be at least 16 years old and have a paid job before applying. They will earn 1/2 credit for every 135 hours of work completed. They are expected to show a progressive trend toward new experiences and competencies. To receive credit, students must have a work experience contract on file in the Office and turn in copies of paycheck stubs monthly. Interested students must apply for admission in the Guidance Office.

Pioneer High School Student Support Programs

The following programs will be offered throughout the year. Contact the office to sign up and check for availability.

Project Discovery
N.O.T. (Not on Tobacco) Program: Smoking Cessation
Car Seat Safety
American Lung Association Presentations
American Dental Association- Oral Cancer Screenings
Peer Mentoring Program
Multicultural Club Meetings
Girl's Group
Ron Wood Center
HSPE Proficiency Tutoring
WNC Counselor visits for potential enrollment
Counselor visits weekly for general counseling

Volunteer Work and Community Services Opportunities

Costume & Blanket Drives
Community & Volunteer Service Projects
Community & Campus Blood Drive
Campus Beautification Projects

PHS Clubs & Activities

Diplomacy Club
Student Leadership Organization
Speech and Debate Club
Project Discovery Team
Prom Night
Project Discovery Field Trips: (Mtn. Rose, Lake Tahoe, Mills
Park, Rock Creek, Reno, etc.)
Montessori Collaboration
Peer Mentoring Program
Multicultural Club
Creative Communications Publication Contests
Student Leadership Projects
Diplomacy Club
Speech and Debate Club and Elective
Yearbook/Media
Orienteering (GPS and Map Reading)
Family Night BBQ's
Student Movie Night
Rock Sport Club
Bowling Team (Under Construction)
PHS Soccer Team (Under Construction)

Student Rules and Regulations

Listed below are some basic rules to guide Pioneer High School students. The rules are itemized because they represent difficult areas. Violations of any of the following school rules will result in appropriate disciplinary action as determined by the proper staff member.

1. Students are expected to respect members of the school staff and/or any visitors to the school.
2. Couples should show proper respect for each other and those around them by avoiding excessive displays of affection.
3. Students must obtain administrative approval for any meeting or assembly held on school property and any printed matter they wish to distribute or post on school property.
4. Only staff, parents/guardians (once they have checked in with the office), and enrolled students attending scheduled classes are allowed on school grounds. Students who have completed their school day will not be allowed to loiter on the school grounds or in the school buildings. A Trespass Warning will be issued to unauthorized individuals on a first offense, on a second offense individuals will be subject to arrest per NRS 207.200.

5. No students may leave the campus for any reason during class without obtaining a pass from the office. **Permission from a teacher to leave is not sufficient.**
6. Students in the hall without a hall pass or who leave class without permission are subject to grade reduction and possible suspension.
7. Eighteen-year-old students must conform to the same requirements as students who have not attained the age of eighteen if they are to attend the regular day classes.
8. Students are to keep the campus clean.
9. **The school cannot assume responsibility for lost, stolen, or confiscated items, which may include lunch tickets, money, electronic equipment, school issued supplies, equipment, and books, etc.**
10. Students representing the school must conform to standards established by the sponsors of the activity. All fees MUST (No Exceptions) be paid in order to participate in any extra-curricular activity. Students involved in school-sponsored activities, either on or off campus, are subject to the Pioneer High School Discipline Code and the right to represent agreement.
11. Any item defined as dangerous is prohibited from campus. Staff will use Carson City School Board Policy and NRS to define dangerous items. Prohibited items will be confiscated.
12. Lockers are considered to be school property and may be searched at any time. School officials may search students, student's lockers and vehicles, if there is reasonable suspicion the students have violated school rules or civil law.
13. Student records are confidential information and are made available only to the parent/guardian and/or the student. Parents/guardians wishing access to their student's records may do so by contacting the Principal's Office, and providing proper identification.
14. Carson City School District prohibits behavior that is intimidating, harassing, threatening or disruptive and/or which is associated with gang membership, including solicitations to join or become associated with a gang.
15. **Visitors are not allowed to attend classes.**
16. Hazing of students on school property, at school sponsored activities, and/or on school district transportation is prohibited. Any student hazing another student will be subject to disciplinary action.
17. Students must give proper identification to school personnel upon request.
18. Students may be removed from the alternative educational program based on credits, age, behavior, attendance or health.
19. Students on a minimum schedule must leave campus after their last class
20. Any discussion referencing the following items is prohibited and will result in disciplinary action.
 1. Gangs
 2. Drugs
 3. Fighting
 4. Comments of a sexual nature
 5. Reasons for suspension
21. Students will not be allowed to leave campus during the day without first checking out through the office.

22. Smoking breaks (on and off campus) during the (5) minute passing periods are not allowed.
23. Open campus lunches: Students will not be allowed to spend the lunch break in the residential streets or corners. Off campus lunches are to be eaten on the restaurant property or you can bring you lunch back onto campus. Failure to comply can result in a closed campus for lunch.
24. PHS and Carson Online is a “harassment and bully free zone.” All forms of harassment, bullying, and cyber-bulling between students, towards staff, or other members of the community will not be tolerated. Students who experience these issues or witness these incidents are to report the incidents immediately to the main office and complete a written witness statement. PHS will utilize the district’s progressive discipline and PHS’s student disciplinary policies to address the above issue.
25. [Toy Air Soft Pellet Guns](#)
This is a reminder that toys that resemble guns or other weapons in any way are strictly forbidden on school campuses in the Carson City School District. This includes, but is not limited to, toy air soft pellet guns. Students who bring such items to school will have them confiscated, law enforcement authorities will be notified, and appropriate disciplinary action will be taken. Disciplinary action could result in long term suspension from school per NRS 392.466.

STUDENT DRESS CODE

The purpose of this policy is to promote an atmosphere of learning. With this purpose in mind, the dress and personal appearance of each student is required to be of such character as not to disrupt or distract from the educational environment or to diminish instructional effectiveness or disciplinary control of the teacher.

- Shoes or sandals, shirts or tops must be worn at all times.
- Midriff revealing or sagging apparel, see-through outfits, slippers or pajamas are not appropriate for school.
- Clothing, symbols, jewelry, or other paraphernalia which advertise controlled substances, alcoholic beverages, display inappropriate words or pictures, or which are derogatory to any ethnic group or intended to cause disruption of any school or class activity are not acceptable for school wear.

- Studded/spiked clothing and accessories are not acceptable and will not be worn.
- Apparel, jewelry, notebooks or any manner of grooming which, because of its color, the way it is worn, its trademark, or any other characteristic, carries known gang connotations are not acceptable and will not be worn.
- Headphones **will not** be worn in the classroom during instructional time.
- Sunglasses and hats/head coverings will not be worn in the school building, and will be confiscated.
- Inappropriate tattoos may not be exposed.
- Clothing that conceals a student's identity is not allowed
- Any combination of clothing that forms a gang connotation is prohibited
- Red and Blue colored clothing have been restricted for all students at PHS. Only dress shirts or collared polo style shirts (not solid red or blue) can be worn if they are tucked in.

ATTENDANCE

According to Nevada Revised Statute 392.040, the parent, legal guardian, or other person, in the state of Nevada, having control or charge of any student shall be required to send the student to school during times that the public school is in session. The Carson City School District is responsible for maintaining an accurate attendance record for each student enrolled and for notifying the student, parent or legal guardian of absences, which may be cause for the student to lose credit. **Nevada Revised Statute 392.130 states, "Any student shall be deemed truant who shall have been absent from school without a valid excuse."** In accordance with this statute, the appropriate school administrator shall require from the parent of each child who has been absent from school or from class for any reason a written statement or verbal communication of the cause of absences. It is the parent's/guardian's responsibility to notify the school's attendance office within **THREE (3)** school days after the student returns to school regarding any absence the student may have. Parents/guardians may call the school at 775-283-1300 for the attendance office or send a note upon the student's return to school. Any absence NOT CLEARED with in **THREE (3)** days will be labeled "Truancy". School authorities reserve the right to verify such statements and to investigate the cause of each absence. According to Nevada Revised Statute 392.140, "Any child shall be declared a habitual truant who shall have been deemed truant three or more

times within the school year.” A school administrator **must** report to the appropriate authority infractions of law regarding student attendance. Habitual truants **will be** reported to the Ron Wood Family Resource Center, and parents/guardians who aid and abet truancy may be reported to the Carson City Sheriff’s Department/District Attorney.

ATTENDANCE POLICY

(4 absences per PHS semester = loss of credit or NG)

The only exception is a doctor’s note.

It is imperative that students maintain an excellent attendance record for their four years of high school. Attendance and academic achievement are part of a student’s permanent record. **It is the parent’s responsibility to regularly monitor their child’s attendance using PowerSchool or by calling the office.** A parent/guardian is required to notify the attendance office within three (3) days after the student returns to school.

1. **Students absent for 4 or more days per semester from an individual class may receive no grade in lieu of a passing grade for the semester. Students absent for 4 or more days in a semester that are failing will receive a failing grade for the semester.**
2. 6 instances of tardiness in any period may be converted to an absence which may result in the student receiving no credit for the class.
3. PowerSchool will serve as the basis of daily parent communication regarding the attendance record. PowerSchool is setup to call parents each day when students miss a single period class or full day. It is the guardian’s responsibility to update phone numbers and address for the school records if changes occur. Parents can also access the daily attendance record through the parent portal. Students can appeal a NO GRADE for the semester by contacting the Pioneer High School Appeals Committee in the Attendance Office (283-1300). **The deadline for filing an appeal for a No Grade is one week from the last scheduled day of the semester. Documentation for absences is required. The decision of the Appeal Committee is final. (NRS 392.122) Students will need a C or better in the class to request an appeal.**
4. **No Grades for the semester will not affect a student’s G.P.A.; however, the student will have to repeat required classes.**

“NO-GRADE” (W)=Grade Withheld

REINSTATEMENT POLICY

The ability to succeed and to learn is directly related to attendance and participation in school and in class. As a result, and with the intent of assisting students in achieving success, Pioneer High School offers an opportunity for students to earn back grades lost due to excessive absences. **Grades are lost on the fourth (4) absence in any term.**

In order to be eligible for grade reinstatement, the criteria are as follows:

1. Students, who have forth (4) absences total or more in a class or classes, excused or unexcused or any combination, apply with principal.
2. Students must complete at least two (2) successful semesters (eighteen weeks) to receive reinstatement of grades.
3. Students who have made the reinstatement contract with the principal may not go beyond four (4) absences per semester, should they do so they **will not** be eligible for reinstatement of grades.
4. Grade reinstatement is a “one time only” offer during the entire term of enrollment at Pioneer High School.
5. **Application to participate in the reinstatement program must be made TO THE PRINCIPAL within the first two weeks of the term following the receipt of the “no grade”.**

Per Nevada State Law, the Board of Trustees of Carson City School District has established a 90% attendance requirement for earning credit in a specific class. The emphasis of the attendance policy is on the importance of keeping students in school and providing access to the curriculum.

Carson City Secondary Schools do not take the denial of credit lightly, and with this in mind, it is critical that everybody understand the appropriate policies, laws, regulations, and the appeal process provided by the state and district. This document will define the 90% attendance policy, the appeal process, and the absences that can be appealed and those that cannot.

90% Attendance Policy

A student must be in attendance for a minimum of ninety percent (90%) of the instructional days in order to be considered for credit obtainment according to Administrative Regulation 514.

Withholding Academic Credit:

Any student who is absent in excess of five (4) times, per period per semester, in any combination of absences in the following categories: avoidable, unavoidable, unverified, or truant – will be considered in violation of Carson City School District attendance policies. Violations may result in the awarding of an academic grade of an “F” (failing) and/or the denial of credit for the affected class or classes in that semester.

Tardiness as It Relates to the 90% Attendance Policy:

Tardies that exceed 15 minutes will be considered and absence. These tardies may or may not be appealed depending on the circumstances. Tardy detentions, conferences, parent sign-in, conferences, and suspension may be utilized with progressive discipline.

UN-WAIVED ABSENCES

Avoidable Absences: These absences can not be appealed, please refer to the appeal process below

Avoidable absences are those that are not health and/or medical related. These absences are absences that parents or guardians deem important enough for their children to miss school. The school does not support such absences. Some examples of avoidable absences are: staying home to care for siblings; didn't feel like coming to school; sleeping in too late; missing the bus; or a truancy absence of any kind. These absences will count against the 90% attendance policy.

Unexcused Absences (can not be appealed):

If a student is absent for one or more classes, it is the parent's/guardian's responsibility to notify the school's attendance office within **THREE (3)** school days after the student returns to school regarding any absence the student may have. Parents/guardians may call the school at 775-283-1300 for the attendance office or send a note upon the student's return to school. Any absence NOT CLEARED with in THREE (3) days will be labeled "Truancy" and will count against the 90% attendance policy. (NRS 392.130 and R-514). Absence verification received after this time will be accepted but the truancy status will remain in the attendance records.

Truant Absences (can not be appealed):

Truancies are unexcused absences for all or part of a school day as defined in our Administrative Regulation 514 and NRS 392.130[1]. If a student's absence is deemed truant, the absence will count against the 90% attendance policy.

WAIVED ABSENCES

Unavoidable Absences (These absences may be waived, but adherence to the waive process below is vital):

The following are examples of an "Unavoidable Absence" and may be waived with the approval of the principal: death in the immediate family, medical or dental attentions with a note from the doctor's office, counseling with a note from the counselor, court with a note from the court or legal representative.

Pre-Arranged Absences (These absences may be waived using the outlined process below):

If a student has plans to be absent more than three (3) days but no more than ten (10) days, a Pre-Arranged Absence Form must be completed and returned to the attendance office BEFORE the student takes their leave. All assignments MUST be completed and turned in upon return unless approved by the principal. Any assignments not completed will be assigned a zero (0). Forms are available in the office.

Parents or guardians may be asked to write a letter explaining how they will provide for their children's education during a pre-arranged absence. In the event students have excessive absences and/or difficulty academically, the principal, or designee, will contact the parents or guardians discouraging the absence. These letters will become a part of the student's educational records.

Make-Up Work:

Make-up work must be provided for any absence, but it is the student's responsibility to request the work in advance or on the first day they return to class (unless absences are pre-approved). Students will have as many days as they were absent plus on additional day to make up their work. Students may only receive 75% of the assignment grade for absences that are unexcused or truanancies.

GUIDELINES

1. Home-bound study program is available to students who have a doctor's excuse to do their studies at home or in a hospital setting. Contact the Attendance Office at (775) 283-1300 or Special Services for further information.
2. **On the first day of the absence, a parent/guardian should telephone the Attendance Office giving the reason for the absence. The only acceptable reasons for excused absences per R-506 are:**
 - Personal or serious family illness
 - Death in the family or the funeral of a close friend
 - Professional Appointments
 - Out-of-town trip which is arranged with the school in advance and which, in the judgment of the school administration, is justified
 - Religious holidays
 - Absences cleared by the administrator

In the case of truanancies, teachers are not required to provide make-up work for those classes.
3. It is the student's responsibility to have absences excused promptly. **If absences are not cleared within three (3) school days after the student returns to school, they will be considered truant.**
4. Consequences for Truancy are as follows:
 - 1st offense:**
 - After school detentions equal to the number of periods missed.
 - Referral to Carson City School District Attendance Officer
 - Referral to Ron Wood Family Resource Center
 - 2nd offense:**
 - After school detentions equal to the number of periods missed.
 - Referral to Carson City School District Attendance Officer
 - Referral to Ron Wood Family Resource Center
 - 3rd offense:**
 - After school detentions equal to the number of periods missed.
 - Declare student habitually truant and referral to Student Attendance Review Board
 - Referral to Carson City School District Attendance Officer
 - Referral to Ron Wood Family Resource Center
 - 4th Offense:**

- After school detentions equal to the number of periods missed.
 - Re-Declare student habitually truant and referral of student to District Attorney for prosecution
 - Referral to Carson City School District Attendance Officer
 - Referral to Ron Wood Family Resource Center
5. **Whenever a student must leave school early, he/she must report to the Attendance Office to sign out.** Permission from a parent/guardian must be obtained before a student is released. Any student leaving campus prior to notification of office will receive appropriate disciplinary consequences.
 6. Students who become ill should report directly to the office after obtaining a pass from their classroom teacher. The secretary will make the necessary arrangements for this student to leave campus or return to class.
 7. Any student arriving late to school must check in at the Attendance Office before reporting to class. Students who are tardy fifteen (15) minutes or more to class will be charged with an absence for that period; however, late students must report to class after checking in at the office.

MAKE UP POLICY

1. A student absent from school when work is assigned will have no more than 4 school days to make up the assignment. (The student's 1st day back to school is counted as day number one). After deadline all work not turned in will receive a zero (0).
2. If a student is absent for part of a school day when an assignment is due, the assignment is still due that same day.
3. A student must make up any missing quiz or test on the first day he/she returns to that class.
4. Teachers must provide make up tests that cover the same material as the original test. However, the format of the test can be altered at the discretion of the teacher.
5. Assignments, such as reports, term papers, or projects, assigned weeks in advance of their due date, are due on or before that due date.
6. **Parents/guardians are encouraged to contact the Attendance Office for homework if the student's absences exceed 3 school days.** Please allow 24 hours for the work to be ready. Schoolwork should be picked up at the Attendance Office. The Attendance Office phone number is 283-1300 and it is open between 7:00 a.m. and 3:00 p.m.

PROHIBITED ACTIONS

The disciplinary policy defines school rules that apply to any student who is on school property, in attendance at school, or is in attendance at a school sponsored activity (Carson City School District Regulation Number R-519.5 and R-525). When city, state or federal laws have been violated, referral will be made to the proper legal authorities. An offense deemed serious by the proper administrator may result in expulsion as stipulated by Carson City School District Board Policy and Nevada Revised Statute. There are four types of prohibited actions referred to as offenses.

All offenses in this class will be referred immediately to the administration of the school.

- Gang Activity (written, communicated verbally or physically, electronic communication, symbols or drawings)
- Arson
- Extortion
- Physical or verbal assault on school district employee
- Possession, use, distribution, sale of or under the influence of any controlled substance, prescription medications, drugs, narcotics, alcoholic beverages, intoxicants, all types of marijuana, or synthetic substances
- Possession, sale or use of drug paraphernalia
- Possession or use of Dangerous Article, Weapon, Substance or its counterfeit (Pursuant to NRS 202.350 and 392.466)
- Fighting or Incitement to a fight
- Threats to any person (human being) or organization (students, staff, parents, and community members)
- Hazing/Harassment/Racial and Gender Motivated Intimidation
- Property Damage
- Physical assault (Battery)
- Campus Disruption
- Blocking Staff Access to a Fight

Progressive Discipline for offenses:

- Student Conference
- Required Parent or legal guardian Conference RPC (with Student)
- ALC or ISS (In School Suspension)
- Written Apology to staff or students
- Harassment Agreement Signature
- 10 Day suspension (Off Campus)

- Referral to Opportunity School 90 or 180 days minimum
- 90 day (Off Campus) Suspension/Expulsion
- 180 day (Off Campus) Suspension/Expulsion
- Referral to sheriff for citation and/or arrest
- Possible Referral to Ron Wood Family Resource Center
Proof of satisfactory completion will be required to return to school
- Possible Restitution and Community Service for Damages

OTHER OFFENSES

All offenses in this class will be referred immediately to the administration of the school.

- Alteration of school records
- Carrying or using lighters, matches, cigarettes/tobacco, and or paraphernalia (no porcelain cigarettes)
- Theft
- Trespassing or Violation of Trespass Warning
- Computer violation
- Disorderly conduct, profanity, obscene language / behavior or intimidation
- Bullying/Cyber-bullying or Harassment
- Leaving campus without permission
- Non-compliance or disrespect with staff
- Scholastic dishonesty (NRS 392.461)
- Unauthorized area
- Vandalism
- Classroom disruption
- Dress code violations
- Loitering before or after school
- Lying
- Unauthorized presence in hall
- Littering on campus or streets, sidewalks, private property
- Not reporting a crime or infraction which is witnessed on campus

Possible Progressive Discipline for Offenses: Some of the following progressive disciplinary procedures are required based on the level of infraction.

- Student Conference
- Required Parent or legal guardian Conference RPC (with Student)
- ALC or ISS (In School Suspension)
- Written Apology to staff or students
- Harassment Agreement Signature
- 3, 5, or 10 Day suspension (Off Campus) (Progressive)
- Referral to TAP program
- Referral to Opportunity School 90 or 180 days minimum
- 90 day (Off Campus) Suspension/Expulsion
- 180 day (Off Campus) Suspension/Expulsion
- Referral to sheriff for citation and/or arrest
- Possible Referral to Ron Wood Family Resource Center
Proof of satisfactory completion will be required to return to school
- Possible Restitution and Community Service for Damages

(WEAPONS)

Any weapon in the possession of a Pioneer High School student will result in a 90 day suspension or expulsion from PHS, pursuant to NRS 202.350 and 392.466. Possession is defined as the student's person, purse, backpack, locker or vehicle. A knife with a fixed or lockable blade more than 2 ½" in length as measured from the tip of the blade to the tang (hinged end) of the knife is a dangerous weapon. Also, any item(s) that can be altered or constructed as a weapon that can be used to endanger or harm students or staff will be deemed a dangerous weapon.

On a first offense Nevada Statute provides for a **90 day** at home suspension or expulsion for **(1) battery which results in injury of a school employee, and (2) sale or distribution of a controlled substance.** (NRS 392.466.1)

On a first offense Nevada Statute provides for a **180 day** at home suspension for **possession of a dangerous weapon**. For a second offense, the student must be permanently expelled from school. (NRS 392.466.2)

(HABITUAL DISCIPLINARY STATUS)

Students who have been suspended five or more times are considered habitual offenders and may be suspended for 90 school days. A student's suspension record is cumulative and will be maintained for his/her high school career. All suspensions will continue into the next school year. (NRS 392.4655)

(K9 Visitations)

Carson City Sheriff's Officers may conduct canine visitations of school hallways, lockers, classrooms, buildings, parking lots, and other school property and may also conduct canine sniffs of the personal property including vehicles of students. K9 unit visitations will occur at random, at the discretion of the School District and at the availability of a canine unit. Additionally, canine sniffs can occur in response to a reasonable suspicion that an illegal or prohibited substance, weapon, or bomb may be located in the area or on the item being searched. There shall be no canine sniffs of a student's person.

If a canine unit alerts on an area of school property owned by the school, including lockers, a search by school officials can follow immediately.

(Battery)

On a first offense Nevada Statute provides for a **90 day** at home suspension or expulsion for **(1) battery which results in injury of a school employee, and (2) sale or distribution of a controlled substance**. On a first offense Nevada Statute provides for a **180 day** at home suspension for **possession of a dangerous weapon**. For a second offense, the student must be permanently expelled from school.

To cooperate fully with the discipline procedures of other schools, Pioneer High School may not accept students who are under suspension/expulsion from another school until such suspension/expulsion has been completed. If a specific term is not indicated for the suspension, the student will not be permitted to enroll until the end of the current semester. Students on suspension are not permitted to attend or participate in school sponsored activities. Parents/guardians who wish to appeal the suspension of their student may do so by notifying the principal.

REFERRALS TO OPPORTUNITY SCHOOL & APPEALS

Secondary students in CCSD may be suspended to Opportunity School for any of the infractions listed above. Guardians may appeal referrals to Opportunity School or Expulsion. Students may be accepted after administration from any secondary CCSD school provides an "Opportunity School" referral to the principal of Alternative Education. Opportunity School serves grades 9-12 and some 8th grade students with extensive disciplinary records who fall into "Academic Probation" status. Durations include 45, 90, or 180 days depending on the referral. Students may stay longer if they do not follow disciplinary guidelines. Students who are

promoted to “black shirt” status will be eligible to enroll back in CHS or PHS depending on the time completed and the referral. Parents may appeal the recommendation for suspension and change of placement to Opportunity School. The intent to appeal must be made during the suspension conference by the parent/guardian in writing and a meeting will be scheduled within three days. Information regarding appeals is listed in each student handbook which is provided to each student & guardian at the beginning of the year. At PHS, the appeal meeting will be held with the principal of PHS, the guardian, and the student. A decision will be communicated to the guardian within two school days.

DETENTION POLICY

Detention is assigned for the following reasons:

1. Arriving at school late without a valid excuse.
2. Missing or skipping detention.
3. Minor school infractions.

Detention is served by:

1. Reporting to Room 4 of Building B- and staying the full time for tardy detentions or 1:45 to 2:15 for after school disciplinary detention
2. It is the student’s responsibility to ask which teacher is handling detention that week.
3. It is the student’s responsibility to keep track of their days of detention.

Detention must be started the next day after receiving the detention; however, a student may start serving the detention the same day if desired. Once a student begins serving their detention time, it must be completed consecutively without interruption.

The consequences for skipped detention are as follows:

1. **First skip** – two (2) days added to the current detention
2. **Second skip** – five (5) days added to the current detention
3. **Third skip** – automatic five day suspension
4. **Fourth skip** – automatic ten day suspension and possible withdrawal from school.

SKIPS: Skips may be removed from a student's record if the student has passing grades in ALL their classes the previous semester.

Skips will remain on the student's record if ALL grades are not passing.

A suspension does not remove any detention time. The student must still serve any remaining detention time.

In addition a teacher, for a variety of reasons, can give class detention, anywhere from 5 to 30 minutes after school. Class detention must be served when instructed by the teacher. The consequence for failure to serve class detention is that it becomes school detention. **School detentions (those assigned by the office must be served prior to classroom detention.**

FAILURE TO SERVE DETENTION IS INSUBORDINATION AND WILL RESULT IN A SUSPENSION FROM SCHOOL!

Community Service – Students who owe restitution to PHS, are truant, or involved in any other disciplinary infractions, may be assigned to the after school Pioneer High School Community Service work program if deemed necessary by the Administrator.

DRIVING REGULATIONS

Driving and parking on campus is a student privilege, which can be revoked if the student does not abide by the Pioneer High School driving and parking rules or the laws of the State of Nevada.

The speed limit in all parking areas provided is 5 miles per hour. Students exceeding this speed limit, or driving/parking in any unauthorized areas, or driving in a reckless manner will be suspended for 3 to 90 days for endangerment. If the violation is also a violation of state traffic laws, the students may be referred to the proper authorities. Students driving on school grounds are responsible for their passengers. Passengers riding in a reckless manner will be subject to disciplinary action along with the vehicle's driver. Students are required to register their vehicles with the office.

Office and Teacher Aides

Students may earn a maximum of 1 credit per school year as an office aide or teacher's aide.

Placement as an aide requires:

- Good citizenship
- Good attendance
- No discipline problems
- Approval by the teacher and the principal
- Student will receive a pass/fail grade in place of a letter grade

STUDENT HEALTH SERVICES

Medication Policy – All medications that are to be taken at school must be cleared through the office. This includes over the counter medications (medications that do

not require a doctor's prescription, i.e. Tylenol, Advil). In order for any medication to be administered at school, a consent form must be signed by the parent or guardian. The signature of the physician is also required for all prescription medications to be taken at school. All medication brought to the school must be in the original box or prescription bottle from the pharmacy and will be kept only in the office. Do not carry prescription or non-prescription medications on your person while on campus or school events.

LOCKERS

Lockers are assigned in the Attendance Office on a first come first served basis.

RIGHT TO REPRESENT

As a representative of Pioneer High School, students have the responsibility of proper conduct. Should a student involve himself or herself in any activity that discredits them, their activity, the school or the community, the student will be subject to disciplinary action, which may include removal from the activity.

SMOKING

NRS 202.2491 prohibits smoking on or in the vicinity of school property. Please refer to the map at the end of the hand book for the areas that are off limits.

CELL PHONES, IPODS, CAMERAS, PAGERS, AND OTHER ELECTRONIC DEVICES

While cell phones/pagers are allowed in school, they are **NOT** permitted to be used during class time or in the classrooms. A cell phone/pager being used during class or ringing during class **will be** confiscated and turned into the office. Additionally, if the cell phone/pager is used during class, a referral for class disruption may be written and a suspension may be issued.

If a cell phone/pager is requested by the teacher, it may be picked up at the end of the day in the office. On a second offense, the cell phone/pager will be returned only to a parent. If a third offense occurs, the cell phone/pager will be confiscated and an at home suspension will be issued. The phone will only be released to a parent. For a fourth offense the phone will be confiscated, a 5 day suspension will be given and **cell phone privileges will be terminated.**

DANCES

Calendar for school dances will be arranged with the approval of the site administrator. All dances must have a minimum of 4 faculty sponsors with at least 2 of them being male and school security. Upon arrival to the dance students may

leave only for an extreme emergency which will be determined by administrator on site. No student will be admitted with out proper identification. Students may invite 1 guest to the dance and must fill out a guest pass for approval. Passes may be obtained from the school's main office and must be returned to the principal for approval no later than 2 weeks prior to the date of the dance. Guests must be enrolled in high school and/or be under 21 years of age. Exceptions require administrative approval. Students who invite a guest are responsible for their conduct. Guests are expected to abide by Pioneer High School rules. Failure to do so will result in removal from the dance and will not be allowed to attend future dances. The student responsible for a disorderly guest will not be issued guest passes in the future. No admittance to the dance will be permitted 1 hour after the start of the event. Any exceptions must be approved by the administration prior to the dance or receive on site approval by administrator pending mitigating circumstances. Failure to remain in designated areas will result in removal from the dance. Any one in possession or under the influence of drugs or alcohol will receive consequences as defined in the student handbook and have charges filed with the local law enforcement. Random preliminary breath tests will be given at all school sponsored dances. Once a student leaves the dance they will not be readmitted.

TEEN MOTHER PROGRAM & NURSERY

The use of the nursery is a privilege and its use can be revoked at any time. The following are guidelines that are to be adhered to. The nursery can hold 4 total infants/toddlers with the current staff.

1. We do not accept children over the age of 3
2. Every child must have updated immunization records on file with the school nurse/office.
3. Every child must have nursery registration forms on file in the office
4. If a student brings their child to the nursery they must work 1 period a day in the nursery.
5. Parent is required to pay \$1.00 per child per week for the use of the facility. A late charge of .50¢ will be assessed for every week they are late.
6. Any child that is ill (fever, diarrhea, vomiting, etc.) will be sent home.
7. For the safety and security of the children no visitors will be allowed without administrative approval.
8. Dropping your child off at the nursery is not an excuse for being late for class.
9. If a child is going to be signed out of the nursery by some one other than the parent:
 - They must obtain a pass from the office
 - Their name must appear on the sign out consent form on file in the office
 - They must show I.D.

ATTENDANCE CONTRACT

-Students who do not follow the contract will forfeit the nursery privileges to students on the waiting list

**STUDENT EMERGENCY INFORMATION
ALTERNATIVE EDUCATION
PHONE: 283-1300 FAX: 283-1390**

Student: _____ **Sex:** ____ **ID#:** _____ **Birthdate:** _____

Address: _____ **City:** _____ **Zip:** _____ **Home Phone:** _____

♦ ***PLEASE NOTE - IN CASE OF AN EMERGENCY OR SUDDEN ILLNESS IT IS IMPORTANT THE FOLLOWING INFORMATION BE KEPT CURRENT AND ACCURATE. SHOULD ANY OF THIS INFORMATION CHANGE AT ANYTIME DURING THE YEAR PLEASE CONTACT THE OFFICE IMMEDIATELY TO UPDATE.***

STUDENT ELECTIVE INTEREST FORMS

Dear Pioneer Students,

This is your opportunity to design and select your own elective classes. Please select from the following and list any other interests that you don't see.

- 1. Put your name on this form.**
- 2. Place a 1, 2, and 3 next to your first three choices**
- 3. Turn in this sheet to your first period teacher.**

****STUDENT NAME:** _____

- | | |
|--|---|
| <input type="checkbox"/> Orienteering GPS Mapping (PE and/or Elective) | <input type="checkbox"/> WNC Welding (elective) |
| <input type="checkbox"/> Project Discovery (after school = elective credit) | <input type="checkbox"/> WNC Certified Nurses Assistant
CAN (elective) |
| <input type="checkbox"/> Student Leadership (after school = elective credit) | <input type="checkbox"/> Distance Education |
| <input type="checkbox"/> Logic (elective) | <input type="checkbox"/> Forensics (CSI focus) |
| <input type="checkbox"/> Public Speaking (elective) | <input type="checkbox"/> Economics (elective) |
| <input type="checkbox"/> Speech and Debate (elective) | <input type="checkbox"/> Yearbook/Media |
| <input type="checkbox"/> Criminal Law I (Humanities Elective) | <input type="checkbox"/> List Other Interests:
_____ |
| <input type="checkbox"/> Criminal Law II (Humanities Elective) | _____ |
| <input type="checkbox"/> Sign Language I (Humanities Elective) | |
| <input type="checkbox"/> | |

Sign Language II (Humanities Elective)

Construction (on campus)

Oceanography (Elective)

Engineering (Bridges, Aero)

Survival (Science Elective)

Global Perspectives & Events (Humanities Elective)

WNC Machine Tooling (elective)

Rock Climbing Club
Soccer Team
Bowling Team

Student Request for Electives and Clubs

(We will use this form to help schedule classes for the remainder of the school year)

Pioneer High School

STUDENT'S NAME: _____ GRADE: _____ DATE: _____

- Please select which electives/clubs you would like throughout the school year.
- Write the number (1, 2, 3, 4) in the box to show your 1st 2nd 3rd 4th choices

- | | |
|---|--|
| <input type="checkbox"/> World Cultures (Elective or Humanity)
(Semester 4) | <input type="checkbox"/> Speech & Debate (Elective or Humanity)
(Semester 1) |
| <input type="checkbox"/> Criminal Law 1 (Elective or Humanity)
Humanity)
(Semesters 1, 2) | <input type="checkbox"/> Student Leadership (Elective or
(Semesters 1-4, after school M, W) |
| <input type="checkbox"/> Criminal Law 2 (Elective or Humanity)
(Sem 3, 4 You Need to Law 1 first) | <input type="checkbox"/> Art (Elective & Humanity)
(Semesters 1,2) |
| <input type="checkbox"/> Diplomacy Club (Elective or Humanity)
(Semesters 2,3,4)(After School) | <input type="checkbox"/> Orienteering –GPS Reading (PE Elective)
(Semesters 1,4) |
| <input type="checkbox"/> WNC Machine/Tooling (Elective)
(Semesters 1-4)(Off Campus) | <input type="checkbox"/> WNC English (English Credit)
(Semesters 1-4) (Off Campus) |
| <input type="checkbox"/> Yearbook/Media (Elective or Humanity)
Elect.)
(Semesters 1, 3) (Need Teacher Sig.) | <input type="checkbox"/> Adv Hth & Medical Careers (Health &
(Semesters 2,3) |
| <input type="checkbox"/> Sign Language 1 (Elective or Humanity) | <input type="checkbox"/> Oceanography (Science or Elective) |

<p>(Semesters 2,3)</p> <p><input type="checkbox"/> Sign Language 2 (Elective or Humanity) (Semester 3,4) You need Sign 1 First)</p> <p><input type="checkbox"/> PE/Fitness/Nutrition (PE or Elective) (Semesters 1-4) (On Campus 4th period)</p> <p>Period</p> <p><input type="checkbox"/> Music Appreciation (Elective) (Semester 4)</p> <p><input type="checkbox"/> Computer Lit (Comp Lit Credit) (Semesters 1, 4) (Adult Ed, at Night \$50)</p> <p><input type="checkbox"/> Ecology (Science or Elective) (Semester 4)</p> <p><input type="checkbox"/> Chess Club (Semester 1-4)(After School)</p> <p><input type="checkbox"/> Biology II (Science or Elective) (Semester 3,4)(Need Bio 1 first)</p>	<p>(Semester 3,4)</p> <p><input type="checkbox"/> Smoking Cessation (Elective) (Semesters 1-4)</p> <p><input type="checkbox"/> On Ramps (Elective or Humanity) (Semesters 1-4) (11th, 12 only) 3rd</p> <p><input type="checkbox"/> Job Experience (Elective) (Off Campus 135 hours = .5 credit)</p> <p><input type="checkbox"/> Teacher's Aide (Elective) (Semester 1-4, Need Teacher Signature)</p> <p><input type="checkbox"/> Office Aide (Elective) (Semesters 1-4, Need Office Signature)</p> <p><input type="checkbox"/> Survival (Elective) (Semester 4)</p> <p><input type="checkbox"/> Volunteer Work (Elective) (Semester 1-4, 90 hours = .5 credit)</p>
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HIGH SCHOOL AUTHORIZATION

High school students must submit this **completed** form to Admissions and Records **each semester** before registering for classes. New students must also submit an Application for Admission. **This form requires the signature of student, parent or legal guardian, and one of the following designated high school officials: principal, vice principal, counselor, or district superintendent for home schooled students** (unless the student is taking zero credit community service courses only). **Parents of home school students may sign in lieu of a high school official if a copy of a letter from the school board approving the student as home schooled is attached.** Students below the junior level of high school must have a minimum 3.0 GPA and be identified as academically talented by the designated high school official, and will be reviewed on a case by case basis for approval in enrollment in credit courses by the Director of Admissions and Records. The student and his/her parents must meet with a WNC counselor. The recommendation of the WNC counselor, test scores, courses taken, grades, and the academic requirements, required laboratory components and recommendation of the instructor or Division Chair of the course(s) requested for enrollment will be taken into consideration.

****Type or print clearly in ink. Do not use pencil. Forms that are not legible or do not have all signatures will not be processed.****

WNC Student ID or Social Security Number: _____

Last Name: _____ First Name: _____ MI: _____

Telephone number: _____ Birth date: _____

Request enrollment in semester: Spring Summer Fall Year: _____

High School Name: _____ Graduation date: _____

Grade level: Senior Junior *Sophomore *Freshman **Middle School
*Requires signature of WNC Counselor and approval of Director of Admissions.

****Middle school students must obtain above signatures; if approval granted must register by submitting Special Enrollment Authorization Form List specific classes planned for enrollment, including course prefix and number (i.e. BUS 109B)**

1. _____ 3.

2. _____ 4.

Student: Your signature verifies that you have read the WNC schedule, catalog and understand your responsibilities as a college student.

Signature: _____ Date: _____

Parent or Legal Guardian: When a student attends a post-secondary institution the Family Educational Rights Privacy Act (FERPA) allows transfer of privacy rights from the parent to the student regardless of their age. Parents must have written permission from the student before information will be released, and information is not given over the phone. The student is responsible for transportation to and from class and for payment of tuition. Academic freedom is permitted in post-secondary institutions and as such, topic and ideas of a controversial or sensitive nature may be discussed. Your signature verifies you are a parent or legal guardian of the above student and aware the student plans to enroll at WNC, and you understand college policies and student responsibilities.

Signature: _____ Print Name: _____ Date: _____

Designated high school official (not required for zero credit community service courses): Your signature below verifies the above student is currently registered and in good academic standing at your high school or approved home school program. You give approval for the above student to enroll in college classes at WNC.

Students below the junior level, current G.P.A. required: _____ Signature: _____
Date: _____

Print Name: _____ Title: _____

For students below the junior level:

WNC Counselor:

Has minimum 3.0 G.P.A. Recommend approval Recommend denial Comments: _____

Signature: _____ Date: _____

Director of Admissions and Records:

Approved Denied Comments: _____

Signature: _____ Date: _____

For office use only *****Students below the junior level cannot be processed without approval of Director of Admissions & Records.*****

Date processed: _____ Semester: _____ Initials: _____ Revised: 3/25/08

2201 W College Parkway • Carson City NV 89703 • Phone (775) 445-3277 • Fax (775) 445-3147 • www.wnc.edu

PIONEER HIGH SCHOOL IMPORTANT DATES

Proficiency Tutoring Schedule:

- All teachers are available for student tutoring from 2:00 p.m.-2:45 p.m. daily
- Tutoring for Math occurs every Tuesday and Thursday during 3rd period. Sign up through your math classes.
- All Day sessions occur throughout the year and will be announced through math classes

- **PHS Lab Hours are from M-F (TBA) for HSPE tutoring and distance education classes**

DISTANCE EDUCATION OPTIONS AT PHS:



CARSON ONLINE

Carson City School District Distance Education:

Serving 6 Counties in Northern Nevada

LAB HOURS

MONDAY	Tuesday	Wednesday	Thursday	Friday
7:15 a.m. to 4:30 p.m.	7:15 a.m. to 2:00 p.m.	7:15 a.m. to 4:30 p.m.	7:15 a.m. to 2:00 p.m.	7:15 a.m. to 2:00 p.m.
*Open to high school age at all times *Open to middle school for testing purposes from 7:15 a.m. to 8:00 a.m. *Open to middle school age after 1:45 p.m.	*Open to high school age at all times *Open to middle school for testing purposes from 7:15 a.m. to 8:00 a.m.	*Open to high school age at all times *Open to middle school for testing purposes from 7:15 a.m. to 8:00 a.m. *Open to middle school age after 1:45 p.m.	*Open to high school age at all times *Open to middle school for testing purposes from 7:15 a.m. to 8:00 a.m.	*Open to high school age at all times *Open to middle school for testing purposes from 7:15 a.m. to 8:00 a.m.

There are times when a student is not able to come in during these times and I arrange with them to come in to take midterms and finals at a time that works for both of us.

Thanks,

Jill Council
 Distance Education Coordinator
 Office: 775-283-1317
 Email: jcouncil@carson.k12.nv.us

CARSON CITY SCHOOL DISTRICT CARSON ONLINE – ADVANCED ACADEMICS

CCSD Program Coordinator: Jill Council Office: 775-283-1317
Cell: 775-691-5020
E-mail: jcouncil@carson.k12.nv.us

User Name: _____

Password: _____

1st Course: _____

Completion Date: _____

2nd Course: _____

Completion Date: _____

COURSE REQUIREMENTS

- **WEEKLY** contact with Mrs. Council, by telephone or e-mail
- **WEEKLY** contact with online teacher, by online chat, telephone, or email!
- All students must schedule midterms and finals at least **24 hours in advance!**
- Call Mrs. Council to schedule your exams
- **DO NOT OPEN MID-TERMS OR FINAL EXAMS WITHOUT APPROVAL OF THE SITE ONLINE COORDINATOR!** If a student opens the mid-term or final without approval there may be an additional fee to the student to reset the exams.
- All mid-terms and finals are monitored by coordinator and will be taken at Pioneer High School
- Students should set up their own schedules and establish routine course hours
- Students need to use appropriate communication skills with **all** Carson Online teachers and staff
- Full-time students need to have access to the internet
- Adobe Flashplayer must be installed on your computer
- Silverlight must be installed on your computer

ADVANCED ACADEMICS:

Advanced Academics online teacher and support: 1-866-235-3276

24/5 SUPPORT: Sundays from 8:00 p.m. to Fridays at 6:00 p.m.

Website: <http://carsononline.advancedacademics.com>

Credit Recovery Options Through A+ Communications:

Electives - Credit Recovery and Full Credit with a Teacher of Record

Anthropology - Semester 1
Art Appreciation - Semester 1
Career Essentials - Semester 1
Health - Semester 1
Humanities I - Semester 1
Humanities II - Semester 1
Personal Finance - Semester 1
Physical Education - Semester 1
Psychology - Semester 1
Sociology - Semester 1
Spanish IA - Semester 1
Spanish IB - Semester 2

English - Credit Recovery and Full Credit

English I - two parts (skills and writing) - Semester 1
English I - two parts (skills and writing) - Semester 2
English II - two parts (skills and writing) - Semester 1
English II - two parts (skills and writing) - Semester 2
English III - two parts (skills and writing) - Semester 1
English III - two parts (skills and writing) - Semester 2
English IV - two parts (skills and writing) - Semester 1
English IV - two parts (skills and writing) - Semester 2

Science - Credit Recovery and Full Credit

Biology - Semester 1
Biology - Semester 2
Earth Science - Semester 1
Earth Science - Semester 2
Environmental Science - Semester 1
Environmental Science - Semester 2
Geosciences - Semester 1
Geosciences - Semester 2
Life Science - Semester 1
Life Science - Semester 2
Physical Science - Semester 1
Physical Science - Semester 2
Principles of Science - Semester 1
Principles of Science - Semester 2
HSPE Earth Science - Semester 1
HSPE Life Science - Semester 1
HSPE Physical Science - Semester 1

Social Studies - Credit Recovery and Full Credit

American Government - Semester 1
American Government - Semester 2

American History - Semester 1

American History - Semester 2

Economics - Semester 1

World Geography - Semester 1

World History - Semester 1

World History - Semester 2

US History I - Semester 1

US History II - Semester 2

Math - Credit Recovery

Pre-Algebra - Semester 1

Pre-Algebra - Semester 2

Algebra I Functional Approach - Semester 1

Algebra I - Semester 1

Algebra I - Semester 2

Algebra II - Semester 1

Algebra II - Semester 2

Geometry - Semester 1

Geometry - Semester 2

Pre Calculus - Semester 1

Calculus - Semester 1

HSPE Math - Semester 1

Carson HS Custom Algebra I - Semester 1 - (more assignments)

Carson HS Custom Algebra I - Semester 2 - (more assignments)

Carson HS Custom Geometry - Semester 1

Carson HS Custom Geometry - Semester 2

Carson HS Custom Algebra II - Semester 1 - (more assignments)

Carson HS Custom Algebra II - Semester 2 - (more assignments)

Carson HS Custom Algebra IA - Semester 1 - (less assignments)

Carson HS Custom Algebra IA - Semester 2 - (less assignments)

Carson HS Custom Algebra IB - Semester 1 - (less assignments)

Carson HS Custom Algebra IB - Semester 2 - (less assignments)

Carson HS Custom Algebra IIA - Semester 1 - (less assignments)

Carson HS Custom Algebra IIA - Semester 2 - (less assignments)

Carson HS Custom Algebra IIB - Semester 1 - (less assignments)

Carson HS Custom Algebra IIB - Semester 2 - (less assignments)

Math - Full Credit

Developmental Math - Semester 1

Developmental Math - Semester 2

Developmental Math - Semester 3

Developmental Math - Semester 4

Pre Algebra - Semester 1

Pre Algebra - Semester 2

HSPE Math - Semester 1

Algebra 1 Functional Approach - Semester 1

Algebra I - Semester 1

Algebra I - Semester 2

Algebra II - Semester 1

Algebra II - Semester 2

Geometry - Semester 1

Geometry - Semester 2

Pre Calculus - Semester 1

Calculus - Semester 1

Literature

English Literature 9 - 12

- A Tale of Two Cities
- Dr. Jekyll and Mrs. Hyde
- Romeo and Juliet
- The Odyssey
- Great Expectations
- Huckleberry Finn
- Julius Caesar
- The Jungle
- The House of Seven Gables
- Last of the Mohicans
- Moby Dick
- Red Badge of Courage
- Jane Eyre
- Macbeth
- Pride and Prejudice
- Wuthering Heights

Carson City School District Alternative Education Division

Application for Admission to
Pioneer High School
“an alternative route to success”

Student Information

Print Students Name: (First, Middle, Last) _____ Student ID#: _____

Mailing Address: _____

City, State, Zip: _____

Social Security Number: _____ Home Phone: _____

Age: _____ Birthdate: _____ Birthplace: _____ Sex: M ___ F ___

Name of last high school attended: _____

Current Grade: ___

Address: _____

Telephone: _____

FAX: _____

With whom do you Live? Both parents ___ Father ___ Mother ___ Guardian ___ Self ___

Fathers Name (First, Last): _____ Home Phone: _____ Cell Phone: _____

Mothers Name (First, Last): _____ Home Phone: _____ Cell Phone: _____

Guardians Name(s) (First, Last): _____ Home Phone: _____ Cell Phone: _____

Parent / Guardian E-Mail Address: _____

Emergency Information

***In Case of Emergency,
Contact:*** _____

Relationship to Student: _____ **Home Phone:** _____

Cell Phone: _____

Place of Work: _____ **Work Phone:** _____

Student Information (Be very clear and specific)

Why are you leaving your current high school?

Why do you want to attend Pioneer High School?

Since Pioneer High School is voluntary for students, there will be no tolerance for any misbehavior. By answering the following questions you will be held totally responsible for your behavior. Will you abide by all the rules of Pioneer High School? (Failure to abide by the rules may result in withdrawal from Pioneer High school.

Some of the work at Pioneer High School will be in groups and some will be individualized. Why do you think you can work in both styles?

Student Information (continued)

Pioneer High School classes may involve projects and assignment which require students to be self-motivated and self-directed. Why do you think you can do this?

What is your current career interest?

Parent Statement

Please indicate the reasons you feel your son or daughter will benefit from Pioneer High School?

1. I understand that excessive absences or any disciplinary actions may result in the withdrawal of my son/daughter.
2. I understand that due to the size of the school and staff at Pioneer High School, the curriculum/instructional option may be limited.
3. I hereby approve for my son or daughter to enroll in Pioneer High School.

Parent/Guardian Signature

Date

Please return this application to Pioneer High School

Is this student a certified special education student? Yes____ No____

If yes, an exit IEP meeting must be held prior to enrollment to PHS.

Approval of Pioneer High School Principal:

Principal, PHS Yes____ No____ _____

Signature

Date

Counselor, PHS Yes____ No____ _____

Signature

Date

**Nevada Department of Education
Educational Involvement Accord**

PARENT

I understand that as my child's first teacher my participation in my child's education will help his/her achievement. Therefore, to the best of my ability, I will continue to be involved in his/her education by:

- ! Reading to my child or encouraging my child to read;
- ! Being responsible for my child's on-time attendance;
- ! Reviewing and checking my child's homework;
- ! Monitoring the activities of my child, such as the amount of time spent watching television, using a computer, playing video games, etc.; and
- ! Contributing at least 5 hours of time each school year in the areas such as:
 - ! Attending school-related activities;
 - ! Attending organized parent meetings, such as PTA, PTO, or parent advisory committees;
 - ! Attending parent-teacher conference(s);
 - ! Volunteering at the school;
 - ! Chaperoning school-sponsored activities;
 - ! Communicating with my child's teacher(s) regarding his/her progress, as needed.

Parent/Legal Guardian Signature _____ Date: _____

STUDENT

I realize that my education is important. Therefore, I agree to carry out the following responsibilities to the best of my ability by:

- ! Arriving at school each day on time and being prepared;
- ! Showing effort, respect, cooperation, and fairness to all;
- ! Using all school equipment and property appropriately and safely;
- ! Completing and submitting homework in a timely manner; and
- ! Reading each day before or after school.

Student Signature _____ Date: _____

TEACHER AND SCHOOL STAFF

We understand the importance of providing a supportive, effective learning environment that enables the children at our school to meet the State's academic achievement standards through our role as educators and models. Therefore, staff agrees to carry out the following responsibilities to the best of our ability by:

- ! Ensuring that each student is provided high-quality curriculum and instruction, supervision and positive interaction;
- ! Maximizing the educational and social experience of each student;
- ! Carrying out the professional responsibility of educators to seek the best interest of each student; and
- ! Providing frequent reports to parents on their children's progress, and providing reasonable access of staff to the parents and legal guardians of students to discuss their concerns.

School Staff Designee Signature _____ Date: _____

Pioneer High School Graduation Plan (rev. 11/14/11)

Name: _____ DATES: _____

I. Graduation Requirements 22.5 credits Needed for a Standard Diploma (24 for Advanced)

ENGLISH	MATH	SCI	W. HIST	U.S. HIST	U.S. GOV	PE	HEALTH	HUMANITIES	FOR. LANG. <small>(Req. for 4yr. University)</small>																					
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ELECTIVES	FINANCIAL LIT/ECON or COMP LIT.	Each Checked Box = 1 class (.5 credit)									
<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr><td style="width: 25px; height: 15px;"></td><td style="width: 25px; height: 15px;"></td><td style="width: 25px; height: 15px;"></td><td style="width: 25px; height: 15px;"></td><td style="width: 25px; height: 15px;"></td><td style="width: 25px; height: 15px;"></td><td style="width: 25px; height: 15px;"></td><td style="width: 25px; height: 15px;"></td></tr> </table>									<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr><td style="width: 15px; height: 15px;"></td></tr> </table>		

II. NEVADA STATE HIGH SCHOOL PROFICIENCY EXAMS (HSPE):

MATH _____ READING _____ WRITING _____ SCIENCE _____

*Passing Scores=(304 for 2011) (242 for 2012) (251 for 2012) (300 for 2013) (7) (300)

III. The subjects listed below must be successfully completed before a high school diploma can be granted

SCHOOL YEAR: _____				
SEM 1	SEM 2	SEM 3	SEM 4	SUMMER IF NEEDED AND NOTES
1. _____	1. _____	1. _____	1. _____	_____
2. _____	2. _____	2. _____	2. _____	_____
3. _____	3. _____	3. _____	3. _____	_____
4. _____	4. _____	4. _____	4. _____	_____
* _____	* _____	* _____	* _____	_____
* _____	* _____	* _____	* _____	_____
SCHOOL YEAR: _____				
SEM 1	SEM 2	SEM 3	SEM 4	SUMMER IF NEEDED AND NOTES
1. _____	1. _____	1. _____	1. _____	_____
2. _____	2. _____	2. _____	2. _____	_____
3. _____	3. _____	3. _____	3. _____	_____
4. _____	4. _____	4. _____	4. _____	_____
* _____	* _____	* _____	* _____	_____
* _____	* _____	* _____	* _____	_____
SCHOOL YEAR: _____				
SEM 1	SEM 2	SEM 3	SEM 4	SUMMER IF NEEDED AND NOTES
1. _____	1. _____	1. _____	1. _____	_____
2. _____	2. _____	2. _____	2. _____	_____
3. _____	3. _____	3. _____	3. _____	_____
4. _____	4. _____	4. _____	4. _____	_____
* _____	* _____	* _____	* _____	_____
* _____	* _____	* _____	* _____	_____
SCHOOL YEAR: _____				
SEM 1	SEM 2	SEM 3	SEM 4	SUMMER IF NEEDED AND NOTES
1. _____	1. _____	1. _____	1. _____	_____
2. _____	2. _____	2. _____	2. _____	_____
3. _____	3. _____	3. _____	3. _____	_____
4. _____	4. _____	4. _____	4. _____	_____
* _____	* _____	* _____	* _____	_____
* _____	* _____	* _____	* _____	_____

COHORT DATE OF ORIGINAL GRAD.: _____ PROJECTED DATE OF GRADUATION COMPLETION OF HSPE & CREDITS: _____

I have been advised by my counselor or administration that I must successfully complete the above required subjects and/or total credits in order to graduate. Any deviation from Section III, failure to satisfactorily complete the required credits, and/or failure to pass the required proficiency tests will invalidate this application for graduation.

Administrator or Counselor Signature _____ Dates: _____

Student Signature: _____ Date: _____ Guardian/Parent Signature: _____ Date: _____

I have read and understand the information outlined in this Student Handbook. I will seek assistance or further explanation as necessary throughout the year with office staff.

Parent: _____ DATE: _____

Student: _____ DATE: _____