

CARSON CITY SCHOOL DISTRICT
JOB INFORMATION
EMPLOYMENT OPPORTUNITY FOR ALL INTERESTED PERSONS

July 1, 2013

TO:

Outside applicants Only

**SUBSTITUTE TEACHER – ELEMENTARY AND
SECONDARY SCHOOLS**

POSITION: Substitute teachers needed to fill elementary and secondary vacancies when regular elementary or secondary teachers are absent. Applicants selected must be able to teach a variety of subjects to students of the Carson City School District and work on an On-Call as needed basis ONLY. Bilingual preferred.

FILING PERIOD: Applications will be accepted until filled.

LICENSE: All applicants must have a valid substitute teaching license from the Nevada Department of Education. Information on obtaining a Substitute Certification can be found at www.teachers.nv.gov . A valid driver's license/identification card issued by the state of residence is required by selected applicants.

APPLICATION: An interested applicant is requested to submit a complete licensed school district application form, located at www.carsoncityschools.com/Human Resources/Forms and applications, front and back copy of current Nevada DOE Credential, official transcripts of his/her college work, **three** letters of recommendation. Resume is optional. An applicant who has all of the above information on file is requested to contact the Human Resources Department. **A pre-employment drug screen test will be required, district sponsored.**

SALARY: **\$12.00/hour or \$90 per day**; Long term pay begins 21st day of a consecutive assignment (20 consecutive days in the same position). **\$16.00/hour or \$120/day**. Non - benefitted position.

INTERVIEW AND EXAMINATION: All application materials will be reviewed to determine those who possess the most appropriate qualifications. The successful applicant will be determined by the evaluation of education, experience and **completed questionnaire**.

ADDRESS AND QUESTIONS: Applications, related materials and any questions are to be directed to:
Human Resources Department
1402 West King Street
Carson City, NV 89702
P.O. Box 603
Phone: (775) 283-2130

This is a **substitute On-Call** position. CCSD is an affirmative action, equal employment opportunity institution and does not discriminate on the basis of age, sex, sexual orientation, creed, color, race, ethnic origin, disability or veteran status in its programs or employment.

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