Carson City School District
Department of Operation Services
PURCHASING DIVISION
Richmond and Telegraph St
Carson City, Nevada 89703
Phone (775) 283.2181 ~ Fax (775) 283.2191

Mark Korinek
Administrator

VENDOR PERFORMANCE REPORT CARD

This form is to be used to report a problem with, or acknowledge exceptional performance of, a vendor under contract with Carson City School District. This information may be used in establishing a vendor's performance rating.

DATE:

SITE:

CONTACT NAME:

TELEPHONE:

RE:
Vendor/Contractor

Agency Complaint/Commendation:

Purchasing Division Use Only:

Date Received:

Action Taken:

Date Resolved:

Date Site Notified: Completed By:

Please visit our website at www.carsoncityschools.com/